



# Delaware-Morrow Mental Health & Recovery Services Board

Supporting Wellness. Building Hope. Transforming Lives.

Board Meeting Minutes | December 10, 2020 | **Virtual**  
DMMHRSB Boardroom | 40 N. Sandusky St. Delaware, Ohio

## 1. **Call to Order/Roll Call:** *Joe Gigliotti, Board Chair*

The meeting was called to order at approximately 7:30 p.m. and Roll Call was taken.

**Board Members Attending:** Joseph (Joe) Gigliotti, Dr. Annie Horstman, Kathleen Johnson, Tiesha Johnson, Zachary (Zach) Miller, Adelbert (Del) Robeson, Christopher (Chris) Shamro, Carolyn Slone, Lynn Stacy (7:39 p.m.), Marnie Whaley-Buckel, Benjamin Winkler

**Board Members Excused:** Lynnette Cook, Steve Serio

**Staff Present:** Beth Anderson, Deanna Brant, Kyle Lewis, Karen Mohr, Kristan Warren, Kelly Wood

VISTA volunteer: Virginia Yaussy-Schminke

**Provider Representatives Attending:** Julie Erwin-Rinaldi, Angela Lee, Melissa Meyer, Rhonda Milner, Matt Walls, Wendy Williams, Jim Wilson

**Board Guests:** Ruchelle Pride & KarrieJoi Coit – Second Ward Community Initiative

## 2. **Approval of Agenda:** *Joe Gigliotti, Board Chair*

Joe asked if there were any corrections or additions for the Agenda. Deanna asked to move the Public Comments before the Executive Session.

Joe then stated if there were no other additions/changes to the Board Meeting Agenda he would entertain a motion to approve the Agenda as revised.

Deanna asked Tiesha Johnson to state that she was present, as her response was not audible during Roll Call. Tiesha replied “I’m here.”

**Motion 20.12.01:** Annie Horstman moved to accept the revised Board meeting agenda, Marnie Whaley-Buckel seconded and the motion carried 10-0.

## 3. **Approval of October 8, 2020 Board Meeting Minutes:** *Joe Gigliotti, Board Chair*

Joe asked if there were any corrections or additions and if not, asked for a motion to approve.

**Motion 20.12.02:** Benjamin Winkler moved to accept the October 8, 2020 Board Meeting Minutes, Annie Horstman seconded and the motion carried 10-0.

**4. Approval of October 22, 2020 Special Board Meeting Minutes: *Joe Gigliotti, Board Chair***

Joe asked if there were any corrections or additions and if not, asked for a motion to approve.

**Motion 20.12.03:** Benjamin Winkler moved to accept the October 8, 2020 Board Meeting Minutes, Annie Horstman seconded and the motion carried 10-0.

**5. Approval of November 19, 2020 Board Meeting Minutes: *Joe Gigliotti, Board Chair***

Joe asked if there were any corrections or additions and if not, asked for a motion to approve.

**Motion 20.12.04:** Benjamin Winkler moved to accept the October 8, 2020 Board Meeting Minutes, Marnie Whaley-Buckel seconded and the motion carried 10-0.

Lynn Stacy had apparently lost connection to the meeting, so it was decided to have the Community Impact Director review her report, while Deanna contacted Lynn about whether she was rejoining the meeting.

**6. Committees and Director's Reports:****A. Community Impact Director's Report: *Kristan Warren, Community Impact Director***

Kristan stated she would not review the entire report, and she asked if there were any questions on it. She then spoke about briefly about more Measurement Resources training for providers that will happen after the first of the year, program audits and the guidance that will be received on how to use the OhioMHAS K-12 funding by June 30, 2021.

Joe asked how the program audits were progressing. Kristan said they are going well and the last time she could find an audit was completed, was 2014. Joe said he was glad they were being done again and thanked her.

Zach said he appreciated the one-page format with highlights.

Deanna stated that Measurement Resources was renewing the SureImpact licenses at no cost for the next calendar year.

Lynn Stacy rejoined the meeting at approximately 7:39 p.m.

**B. Approval of October 8, 2020 Joint Committee Meeting Minutes: *Lynn Stacy, Acting Joint Committee Chair***

Lynn asked for any changes or discussion of the meeting minutes and if none, asked for a motion to approve.

**Motion 20.12.05:** Kathleen Johnson moved to accept the October 8, 2020 Joint Committee Meeting Minutes, Del Robeson seconded and the motion carried 11-0.

**C. Approval of verbal report of December 10, 2020 Joint Committee Meeting: *Lynn Stacy, Acting Joint Committee Chair***

Lynn stated the Joint Finance and Planning Committee met just prior to the Board meeting and approved all the motions on the agenda before them. The motions included are:

**Motion:** The Joint Committee recommends to the full Board the approval of the October financials, as presented.

**Motion:** The Joint Committee recommends to the full Board the approval of the November 2020 financials, as presented.

**Motion:** The Joint Committee recommends that the full Board approve adoption of the projected revenues and expenditures for the Calendar Year 2021 Board Appropriations, as presented by Board staff, to be able to submit the Board Appropriations to the Delaware County Auditor.

**Motion:** The Joint Committee recommends that the full Board renew the Master Agreement with ACCESS Ohio to provide access into the STAR Center at a rate of \$250.56 per diem, with the condition that such admission be pre-approved by the Associate Director.

**Motion:** The Joint Committee recommends that the full Board approve extending the FY2020 agreement with PPS in the amount of up to \$19,125 to provide IT services from October 1, 2020 to December 31, 2020.

**Motion:** The Joint Committee recommends that the full Board authorize the renewal of the partnership agreement with the Delaware City Police Department for the Joint Service Coordinator Position in an amount not to exceed **\$55,384** for CY2021.

**Motion:** The Joint Committee recommends that the full Board authorize the Executive Director to enter into an agreement with PSI for a Phase 1 ESA at a cost not to exceed \$10,000.

Benjamin brought up a point of order concerning who should be asking for motions in the meetings. Discussion ensued and it was decided research on this would be done and results brought to the next Board Meeting.

Lynn stated she had a motion and second regarding the approval of the verbal report from the Joint Committee meeting. She then asked for all in favor to say "Aye." Lynn was asked in retrospect if she had intended to offer the motion and she indicated that she was doing so.

**Motion 20.10.04:** The response was "Ayes" totaling the 11 members present.

**D. Communication Director's Report:** *Kyle Lewis, Communications Director*

Kyle asked if there were any questions, comments or suggestions on his report. He stated we will have a couple of large ads with the Delaware Gazette, SourcePoint and October and November in the Delaware Gazette Wall Calendar. Kyle said we will be participating in the Preservation Parks "Winter 100 Challenge." It encourages Delaware County

Residents to walk, run, bike, etc., 100 miles or kilometers from January 1 – March 31, 2021.

**E. Special Services Report: *Rhianna Mattix, Associate Director***

Deanna stated that Rhianna would not be attending the meeting. She said the Board received Rhianna's October report and they would receive November and December's reports at the January meeting. Deanna asked that they save any questions until Rhianna is back. She said they are in the process of revamping this report to make it more helpful.

**F. Executive Director's Report: *Deanna Brant, Executive Director***

Deanna said she was adding one item to her report. She stated that she, MSA Design and Zach Miller interviewed four (4) candidates for the Pre-Construction Manager at the Meadow Center and have decided on Adena Corporation. She will send their proposal to the Board to review. Deanna stated there will be no cost to the Board during the pre-construction phase.

Kathleen thanked Zach and Deanna for taking care of interviewing the Pre-Construction Manager candidates.

**7. New Business:**

**a. Budget Ethics in an Environment of Scarcity**

Deanna said no action was needed on this item. She explained that each year the Board is required to have training. Over the summer, the Board Association had training with Michael Gillette, who's background is in budgeting decisions for healthcare providers. He specializes in how to allocate resources in an environment where there are not enough resources to fund every need or request. She brought this up to see if there would be interest in a joint training with other Boards, with Mr. Gillette providing the training. It would be 1 ½ hours long and he is not inexpensive, but if shared with other entities it would be "money well spent." She thinks it might help with the allocation process during contracting.

Joe asked if this would fulfill OhioMHAS continuing education requirement. Deanna says she believes so but will confirm. Joe said if it does, he is supportive. Marnie agreed. Deanna will explore further.

**b. Second Ward Community Initiative**

Ruchelle Pride and Karriejoi Coit from the Second Ward Community Initiative gave an overview of their mission, services and proposal presented to different entities within Delaware County in hopes for possible collaboration.

Joe asked what our next steps would be. Deanna said the Board Staff, Ruchelle and Karriejoi would need to review the updated proposal and depending on our current providers, OhioMHAS certifications and our strategic plan, would see if this would be a fit and then possibly bring a collaboration proposal back to the Board.

**8. Public Comments:**

Southeast – Wendy Williams said they have a new director for the Delaware and Morrow County offices, Jenny O’Leary.

Maryhaven – Melissa Meyer & Rhonda Milner – Melissa said the staff is “hanging in there.” Their client flow is changing again. It started out mostly telehealth, then went to hybrid and is now back to mostly telehealth. She said they are trying to be flexible with the schools and they try to decide if they will be hybrid or virtual. Rhonda said they are not getting clients in-house and believes this is due to COVID. She said they are also having challenges hiring staff, especially in Morrow County.

Syntero – Julie Erwin-Rinaldi thanked the Board again for funding the First Responders program. They have seen an uptick in referrals to this program, especially from teachers and educators. She stated they were able to respond to a crisis intervention with a community partner that Deanna called about. After the crisis intervention, they were able to refer them to the First Responder Program for additional support. Deanna said she received positive feedback from multiple individuals within the community partner.

Del-Mor Dwellings – Jim Wilson thanked the Board for the recognition at the Annual Meeting in November. He provided additional information presented by Chief Pijanowski in the Joint Committee meeting about a homeless gentleman the police department had helped. Jim stated this gentleman had been “homeless for years and his staff tried for years to help him, but he wasn’t ready.” Due to the diligence of the Delaware City Police Department, this gentleman is now housed at Courage Court. Jim said they started leasing apartments at Courage Court in October and currently 38 of the 40 apartments are being lived in or about to be leased and they have 49 people on their waiting list. Jim thanked the Board for their support.

Safe Harbor – Angela Lee thanked the Board for Marilyn Hartsock’s award at the Annual Meeting. Their holiday giveaway is next week for Delaware and Morrow County consumers. She said they have taken the first steps for CARF certification. Angela said she was involved in discussions with OhioMHAS about including mental healthcare workers in the Priority 1 round of vaccines. Deanna asked if she was referring to Phase 1A and Angela said yes.

Jacob Edward Walls Foundation – Matt Walls thanked the Board for their support and said they have been fortunate that no residents have tested positive and that they have had their first successful transition from their facility to Courage Court. He thanked Jim Wilson for his support with this, as well as assistance from Southeast. Matt appreciates the community support.

Joe thanked everyone and said we would be moving into Executive Session.

**9. Executive Session: *Joe Gigliotti, Board Chair***

Joe stated the Board to be moving to Executive Session for the purpose of discussing personnel & salary issues. Roll call was taken and the following Board Members were in attendance:

Joe Gigliotti, Annie Horstman, Kathleen Johnson, Tiesha Johnson, Zach Miller, Del Robeson, Lynn Stacy, Marnie Whaley-Buckel, Benjamin Winkler

**10. Reconvene: *Joe Gigliotti, Board Chair***

The Board came out of Executive Session and reconvened at approximately 9:18 p.m. Roll call was taken and the following Board Members were in attendance:

Joe Gigliotti, Annie Horstman, Kathleen Johnson, Tiesha Johnson, Zach Miller, Del Robeson, Lynn Stacy, Marnie Whaley-Buckel, Benjamin Winkler

Joe stated the Board approved the OPERS Vacation Conversion Plan with the following motion:

**Motion 20.12.05:** The Board adopts the Ohio Public Employees Retirement System (OPERS) vacation conversion plan for eligible Board staff up to a maximum of 80 hours of vacation leave to be effective for Calendar Year 2021.

Annie Horstman moved to accept motion, Benjamin Winkler seconded and the motion carried 9-0.

Joe stated the Board approved pay increases for Board Staff with the following motion:

**Motion 20.12.06:** The Board authorizes a 2% base salary increase for the following permanent staff positions, except the Executive Director position, effective January 1, 2021: Associate Director, Finance Director, Community Impact Director, Communications Director. The Board authorizes a 3% base salary increase for the Finance Specialist, and Administrative Assistant effective January 1, 2021.

Benjamin Winkler moved to accept motion, Del Robeson seconded and the motion carried 9-0.

## **11. Adjournment:**

Joe asked for a motion to adjourn the Board Meeting.

**Motion 20.12.07:** Benjamin Winkler moved to adjourn the December 10, 2020 Board Meeting. Annie Horstman seconded. Motion carried 9-0.

The Board meeting was adjourned at approximately 9:22 p.m.

Respectfully submitted:

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Kelly Wood, Administrative Assistant

Accepted:

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Joe Gigliotti, Board Chair