



# Delaware-Morrow Mental Health & Recovery Services Board

Supporting Wellness. Building Hope. Transforming Lives.

Board Meeting Minutes | May 14, 2020 | **Virtual**  
DMMHRSB Boardroom | 40 N. Sandusky St. Delaware, Ohio

1. **Call to Order/Roll Call:** *Joe Gigliotti, Board Chair*

The meeting was called to order at approximately 7:45 p.m. and Roll Call was taken.

**Board Members Attending:**

Dr. Lynnette Cook, Joseph (Joe) Gigliotti, Kathleen Johnson, Tiesha Johnson, Jane McCray, Zachary (Zach) Miller, Steve Serio, Christopher (Chris) Shamro, Lynn Stacey

**Board Members Observing:** Marnie Whaley-Buckel

**Board Members Excused:** Adelbert (Del) Robeson, Jann Heffner

**Staff Present:**

Deanna Brant, Beth Anway, Kyle Lewis, Rhianna Mattix, Karen Mohr, Kelly Wood

**Provider Representatives Attending:**

Julie Erwin-Rinaldi, Syntero  
Sue Hanson, Helpline  
Angela Lee, Safe Harbor  
Melissa Meyer, Maryhaven  
Matt Walls, Jacob's Way Foundation  
Tony Williams, Recovery and Prevention Resources  
Wendy Williams, Southeast Healthcare  
Jim Wilson, Del-Mor Dwellings  
Todd Walts, NAMI

2. **Approval of Agenda:** *Joe Gigliotti, Board Chair*

Joe asked for a motion to approve the Board Meeting Agenda, as presented.

**Motion 20.05.01:** Steve Serio moved to accept the Board meeting agenda, as presented. Lynn Stacy seconded. The motion carried 9-0.

3. **Provider/Public Comments**

Del-Mor Dwellings – No comments.

HelpLine – Sue Hanson – Helpline is continuing to provide services remotely and will continue this through the end of June or beginning of July. She thinks it will take a while to figure this out as their facilities aren't large enough to accommodate everyone right now. They had been looking to lease space on S. Franklin Street and will move forward with this to help ease some

of the space issues. They are being creative in finding ways for the Prevention teams to provide services since they can't meet face-to-face. She has heard from the 211 Association that legislative aides for the Ohio House & Senate are fielding calls from people with mental health questions and issues and are not sure how to handle them. Helpline has given some QPR training and OhioMHAS & the Foundation are meeting to see how to assist.

Joe Gigliotti asked how their Tuesday Giving Day went. Susan said they raised \$1,600 and thanked Joe for asking.

Jacob Walls Foundation – Matt Walls stated that they continue to process the application through Ohio Recovery Housing Network for Tier 3 certification. They have submitted paperwork, gotten positive feedback, and are working to get the in-home site survey scheduled soon. They have been working for the last year on their internal structure and recently agreed on a new branding that will “bring everything together.” Staff continue to work on marketing and brought in a new officer on their board to spearhead this work. They also brought on an HR consultant to their board. The Recovery Houses continue to see good results during the pandemic. They suspended program fees during April & May since most residents are unemployed right now, and will decide about June fees at the next board meeting.

Maryhaven – Melissa Meyer – For Maryhaven, not much has changed since the initial adjustments due to COVID-19. All new patients for clinical or medical services are seen through video telehealth. They have a clean room set up the patient goes into and then connects with a provider via Zoom. They have acquired enough PPE to be able to provide injections for Vivitrol and psychotropic drugs.

NAMI – Todd Walts – NAMI was able to get 17 of 20 support groups online, using Zoom, as of the 3<sup>rd</sup> week of March. They will start to transition groups in June to a hybrid of virtual and in person support. Offsite groups will continue on Zoom for now. Their biggest fundraiser of the year was supposed to be June 6, 2020. The NAMI Walk has been rescheduled to NAMI Week, which will be from October 3 – 10, 2020. He believes it will be virtual. They will also have a rally at the beginning of September to promote NAMI Walk Week. They are continuing “to serve where they can.”

Recovery & Prevention Resources – Tony Williams – Tony reports that they are continuing to provide services in person and via telehealth according to what “fits the client’s circumstances.” He also mentioned that a dollar amount he is being quoted with stating, in the April 9<sup>th</sup> meeting minutes, is incorrect. He said he is being quote as stating \$102,000 and it should be \$208,000. He wanted to bring this to the board’s attention.

Southeast Healthcare – Wendy Williams – Southeast is continuing to provide services in the office based on both client preference and clinical acuity and need. They are also providing telehealth and continuing home visits. They will be able to expand this by adding additional protocols for staff that do home visits. They have made a change in the Morrow County Jail services -- they had been going into the jail, but instead have given the jail an I-Pad and HotSpot and now provide services remotely. Jail staff are working with inmates so they can continue to provide both psychiatric and crisis services. So far this has worked well. They are still planning to open their federally qualified health center that will offer primary care services in the second week of June. Initially it will be in the Delaware County office, two days a week and then will be expanding. Southeast is looking for donations (if possible) of reusable cloth masks. Sue Hanson said she may have a couple of sources and Todd Walts said he has supplier of surgical

masks he would give her the information for. Angi Lee mentioned ordering from Amazon Business.

Syntero – Julie Erwin-Rinaldi – Julie thanked the Board for funding the 1<sup>st</sup> Responder Support Program. She is very excited and can't wait to come back and tell everyone how it is going. Since March 18<sup>th</sup>, 2020, services have been provided via telehealth. They have learned a lot and have seen a decline in no-shows. She wants to provide an update on school-based programming and what they are doing in the summer. They have just advertised for their summer groups, which target mental health & substance abuse in children. Programs are designed to be fun. These are not a camp or day camp, but specialized groups that will be a video-based model. She then thanked Deanna and staff for their support and understanding what they need at this time and thanked the Board for supporting Deanna's recommendations related to COVID-19 funding to support the providers.

Safe Harbor – Angi Lee – Safe Harbor will be doing a soft opening on June 1<sup>st</sup> at both sites. They will be limiting the number of people, requiring masks and following CDC guidelines. Will continue to provide services virtually as well. She invited everyone to come see the new site off Paddock Ct., just call ahead to coordinate. They are partnering with West Central Community Correctional Facility, Southeast Healthcare, the Board, Delaware County Adult Probation Department, Family Promise Shelter and St. Vincent de Paul for a \$750,000 Department of Justice Grant. They have also applied for grants through JAG with Stepping Up and the University of Cincinnati and the Henry Moore Foundation. Angi states that Safe Harbor is trying to expand, though not too quickly. They have a food pantry in Morrow County and working in conjunction with the State Highway Patrol have been delivering food boxes to individuals in need No Limits Also working with Northmor Schools and Families and Children First Council.

Deanna opened comments on the public question from the April 9<sup>th</sup> meeting about how school-based services are being provided while schools are closed due to the pandemic. Deanna restated that a question had been asked, via Facebook about how school-based services were being provided. She said that Julie Erwin-Rinaldi with Syntero had responded to the question to some extent that evening, but wanted to give Julie and Tony Williams with RPR, as another school based services provider, a chance to describe how these services are being provided in this state of emergency.

Julie Erwin Rinaldi said they immediately moved to virtual services and worked very closely with the school districts to ensure they were still able to stay connected with all students that were on their caseloads in Delaware and Morrow Counties. Concerns were about students moving into a situation where they would be more isolated, anxious and stressed out.

Syntero staff pushed out a number of social media blasts and YouTube videos that feature their staff talking about parenting challenges during the pandemic and for students missing graduation and transitioning to college or the next step, and about the mourning and grief they are experiencing and how to manage that. Staff are trying to find different ways to be creative in engaging with students and districts on how to get the word out that services are still being provided, and Syntero staff are still “with them, care about them and are not going away.” Julie said they have seen some positives during the pandemic in that students who were being bullied in school and having issues are enjoying being at home.

She stated that staff may not be with the students physically, but they are with them in every other way possible.

Tony Williams with Recovery and Prevention Resources said their prevention services are different than what Julie described. Because the curricula they provide is copyrighted, they were able to work with the company that develops and owns that curricula and got their permission for RPR staff to create video lessons for each of their classroom sessions, that could then be posted on the teachers webpage. They don't have the same interaction as if they were in the classroom. They are looking at way to enhance this in the coming school year even though no one knows that the coming year will look like.

Todd Walts with NAMI said the program they do is similar to RPR's, as NAMI doesn't own all the materials, so they couldn't use videos. They quickly went back to the source research for their program to get all the information and created a video for students and were able to use some prior videos he created and owns the rights to, to put clips in discussion videos and had that released to schools by April 1<sup>st</sup>.

Sue Hanson with Helpline said they have been having some virtual groups around the programs they have, but it has slowed down some as the kids appear to be having "screen fatigue," so they are responding as need arises. They are trying to get additional resources to schools. Helpline did a virtual "Day of Silence" which focuses on LGBTQ and anti-bullying, and did a lot of social media messaging. Helpline staff are trying to connect with the staff at high schools.

Deanna stated we have hired Kristan Warren to be the new Community Impact Director and she starts May 27<sup>th</sup>. She will take the lead on two specific things; outcomes organization, data collection/analysis/dissemination and school-based. Prevention and youth and family services.

Todd Walts mentioned one other area to be looking out for would be cyber-bullying.

#### 4. **Approval of 4/9/2020 Board Meeting Minutes:** *Zach Miller, Board Secretary*

Deanna stated she would like to table the approval of the minutes so she can review the documentation related to the question posed by Tony Williams and we can approve these at the June 11, 2020 Board Meeting.

Joe asked for a motion to table the minutes until the next meeting to clarify the figures.

**Motion 20.05.02:** Zach Miller moved to table the approval of Board Meeting minutes of April 9, 2020, until the next Board Meeting. Lynn Stacy seconded. The motion carried 9-0.

#### 5. **Committees and Director's Reports:**

A. Joint Committee: *Lynn Stacy, Acting Chair Joint Committee*

1) Approval of April 9, 2020 Meeting Minutes

Lynn Stacy asked for any comments, corrections or additions to the April 9, 2020 Joint Committee Meeting minutes, and if none, asked for a motion to approve minutes as presented.

**Motion 20.05.03:** Steve Serio moved to approve the Joint Committee Meeting minutes of April 9, 2020, as presented. Lynnette Cook seconded. The motion carried 9-0.

## 2) Approval of verbal report of April 9, 2020 Joint Committee Meeting

Kathleen Johnson, Acting Chair for the Joint Committee stated she was presenting a motion from the Joint Committee for the board to approve the following slate of motions that were presented at the Joint Committee held just prior to the Board meeting:

**Motion:** The Joint Committee recommends to the full Board the approval of the April 2020 financials as presented.

**Motion:** The Joint Committee recommends the full Board approve the FY2020-2021 First Responder Support Program, as presented by Syntero, in the amount of \$75,000.

**Motion:** The Joint Committee recommends the full Board approve the allocation of \$10,000 to the Delaware County Family and Children First Council for FY2021.

**Motion:** The Joint Committee recommends the full Board approve the allocation of \$5,000 to the Morrow County Family and Children First Council for FY2021.

**Motion:** The Joint Committee recommends the full Board renew the revised agreement with OhioHealth Grady Memorial Hospital and the Delaware County Sheriff in the amount of up to \$20,000 for FY2021 to pay for the security and/or transport for persons in a psychiatric emergency to an inpatient psychiatric hospital in FY2021.

**Motion:** The Joint Committee recommends the full Board approve an agreement with the Delaware County Sheriff's Office to allow for the disbursement of funding from OhioMHAS pursuant to the statutory requirements of the Psychotropic Drug Reimbursement Program in FY2021.

**Motion:** The Joint Committee recommends the full Board approve an agreement with the Morrow County Sheriff's Office to allow for the disbursement of funding from OhioMHAS pursuant to the statutory requirements of the Psychotropic Drug Reimbursement Program in FY2020.

**Motion:** The Joint Committee recommends the full Board renew the separate agreements with Mike Evans, Esq., Greg DuPont, Esq., and Kelly Patton, Esq., in the amount of up to \$5,000 per attorney for FY2021 to provide civil commitment legal services.

**Motion:** The Joint Committee recommends the full board renew the revised agreement with JK Evans and Associates, LLC for Personnel Manual Maintenance and Human Resources Consultation.

**Motion:** The Joint Committee recommends the full Board renew the agreement

with Nationwide Children's Hospital to provide Delaware and Morrow County youth access into the youth crisis stabilization unit at a rate of \$425 per diem for the period July 1, 2020 through June 30, 2021 up to a maximum of \$30,000.

**Motion:** The Joint Committee recommends the full Board renew the agreement with The Alpha Group for up to \$30,000 for transportation services as described for FY2021.

**Motion:** The Joint Committee recommends the full Board renew the agreement with West Central Correctional Facility for FY2021 to continue the medication program for Delaware and Morrow County inmates with addiction and/or mental illness and authorize up to **\$30,000** for these medications and lab test/blood work.

**Motion:** The Joint Committee recommends the full Board approve an increase to the FY2020 Cap from \$20,000 to \$30,000 for the Alpha Group, as presented.

**Motion 20.05.04:** Lynn Stacy seconded the motion. The motion carried 9-0.

B. Community Special Services Director's Report – *Rhianna Mattix*

Rhianna reviewed the reports provided to the Board. The first one being the Cost per Client Analysis. The next report is Expenditures FY2017 through April 2020. The estimates are relatively on track with what was provided in the December 2019 Board Meeting, but was expected to be over budget by \$72,000. She doesn't feel that will be the case after looking at current figures. The second page of this report has similar bullets to last time, except for the one pertaining to costs for the Alpha Group. In FY2017 this transportation was not part of the Special Services budget and now this year is already at nearly \$14,000. That is why there is a request to raise their cap.

Bed availability at Twin Valley Behavioral Healthcare has increased which is unusual. Rhianna says this may be due to people being reluctant to go to the ER right now. Unfortunately reports from law enforcement that are CIT related have increased. She worked with Delaware and Sunbury to assist with situations in the past week.

She is reaching out to adult day care facilities to see how they are and if there are things we can provide and is keeping open communications with the boards of the counties these facilities are located in.

Joe says he likes her reports, but asked if age and gender of individuals being provided services can be added to the first report and mentioned his concern with the STAR Center cost increase.

C. Executive Director's Report

Deanna stated she would only be going over a few items from her report unless there are questions.

The first being about funding -- there are two revenue streams for us; first we get money from the State of Ohio through the Ohio Department of Mental Health & Addiction. The Governor is recommending \$775,000,000 in cuts for everyone except the Department of Rehabilitation & Corrections, because they have been struggling due to the pandemic. OhioMHAS submitted a list of strategies to the Governor of where they could absorb the 8.2M in cuts needed.

OhioMHAS is about 19% of our overall revenue. They have indicated that they have three priorities as they consider reductions – not to call back any funds that have been disbursed, looking first at funds not yet sent out for FY2020 and trying not to impact services. There were a couple of things in the biennial budget last summer they could eliminate because they hadn't been implemented yet. She thinks some of this will be the outcome.

The example in the report was about the crisis infrastructure funding. OhioMHAS has pushed back the disbursement date, so Deanna thinks this funding may just be eliminated. She will know more about FY2020 dollars next week. Also trying to do planning with OhioMHAS around FY2021. OhioMHAS is still waiting on guidance from the Office of Budget Management for FY2021. We have been looking into and applying for grants that we qualify for.

Locally, Delaware County has projected a 5% decrease in property tax collection and has delayed the collection date, so the settlement for us will be later in the fall, though we can ask for an early disbursement, if necessary. This would be about 90% of what has been collected YTD when we make the request. Sales tax may also look a little different for Delaware this year. We do not have an update from Morrow County for projections for property tax collections. If we are to get a 5% reduction, that would be approximately \$350,000 total, however we are watching carefully and working with the County Administrator and Auditor to be sure we accurately predict that rate.

Joe mentioned the possible need for an additional Board meeting because of the cancellation in March. Traditionally we haven't met during the summer, but need to have one in July or August. Will let Deanna figure out the right way to do this. He asked Board members to send comments or suggestions to Deanna and/or him so we get everyone's opinion.

Joe noted Carolyn Slone was not attending this meeting and asked if she had contacted Deanna concerning officer nominations. Deanna stated Carolyn called and gave a verbal report, but not one in writing. Deanna stated Carolyn reported there were nominations for Chair, Vice-Chair and Secretary for FY2021. These were Joe Gigliotti for Chair, Marnie Whaley-Buckel for Vice-Chair and Zachary Miller for Secretary.

Deanna stated nomination are typically made, nominations taken from the floor, and then nominations closed and voted on. She recommended these be tabled until June, then nominations could also be taken from the floor and then voted on.

Joe asked for a motion to table the nominating committee report and any vote on slate of officers until the June meeting.

If anyone has comments or wants to nominate someone, please contact Joe, Deanna or Carolyn.

**Motion 20.05.05:** Steve Serio moved to table the officer nominations and vote until the June 11<sup>th</sup>, 2020 Board meeting. Lynn Stacy seconded. The motion carried 9-0.

## 6. **New Business:**

Joint Capital Project – Deanna gave a brief review of the initiative behind the Joint Capital Project and then introduced Scott Cubberly and asked him to review the proposal for Equity Group to represent the Board in the planning and eventual construction of this project.

Scott said first and foremost the Board needs to identify the land, get it parceled, appraised and agreed to with the County. He needs to meet with the Commissioners and Mike Frommer to make sure everyone is on the same page and in agreement on what we are trying to accomplish. It does impact the parceling of the land, that the county now owns, in developing this campus.

Once they have a consensus, then we need to identify how much land we need and how it will integrate with the future plans of the county for the land and additional buildings. After that will be various steps and he will provide information to the Board so they can decide how they want to proceed. Scott asked for questions.

Joe asked Zach and Scott for clarification that the proposal is just to hire Scott for consulting on the project. Scott said the proposal is not to hire Equity as a construction partner or any of the other people, it's representation for the Board to make the decisions in terms of moving forward and bring the project to completion.

Joe asked for a motion for the Board to approve the agreement between the Board and Equity/Scott Cubberly for program management for purposes as described in the proposal. It will approve the Board moving forward with Scott Cubberly representing us in the Joint Capital Project between the Providers, the Board and Delaware County.

**Motion 20.05.06:** Lynnette Cook moved to approve entering into an agreement as stated. Chris Shamro seconded. The motion carried 9-0.

Scott said he is excited because this is good for Delaware County and good for families.

Position Descriptions – Deanna stated we had advertised and interviewed for the Associate Director position. Rhianna Mattix was one of the candidates. She is currently the Community Specials Services Director and we decided to promote her. She is keeping some of her previous duties and taking on the management duties that Amy Hill had as Associate Director. From the remaining candidates we hired Kristan Warren to be the Community Impact Director. Because the position descriptions have been revised, they need to come before the Board.

After resending the updated Community Impact Director position description to the Board, for their review, Joe asked for a motion to approve the Position Descriptions, as presented.

**Motion 20.05.07:** Lynnette Cook moved to accept the Revised Associate Director and Community Impact Director Position Descriptions, as presented. Lynn Stacy seconded. The motion carried 9-0.

Joe stated The Board needed to go to Executive Session for Personnel Matters.

Roll was called to go into Executive Session at approximate 9:12 p.m.



The Board reconvened at approximately 9:43 p.m. and roll was taken.

**Motion 20.05.08:** Zach Miller moved to approve the promotion of Rhianna Mattix to Associate Director and increase the salary to \$76,943.13 annually, retroactively to May 2, 2020. Chris Shamro seconded. The motion carried 9-0.

**7. Adjournment:**

Joe asked for a motion to adjourn the Board Meeting.

**Motion 20.04.09:** Chris Shamro moved to adjourn the May 14, 2020 Board Meeting. Jane McCray seconded. Motion carried 9-0.

The Board meeting was adjourned at approximately 9:46 p.m.

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Kelly Wood, Administrative Assistant

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Joseph Gigliotti, Board Chair