



Delaware-Morrow Mental Health & Recovery Services Board

Supporting Wellness. Building Hope. Transforming Lives.

Board Meeting Minutes | April 9, 2020 | Virtual
DMMHRSB Boardroom | 40 N. Sandusky St. Delaware, Ohio

1. Call to Order/Roll Call: *Joe Gigliotti, Board Chair*

The meeting was called to order at approximately 8:20 p.m. and Roll Call was taken.

Board Members Attending:

Dr. Lynnette Cook, Joseph (Joe) Gigliotti, Kathleen Johnson, Jane McCray, Zachary (Zach) Miller, Christopher (Chris) Shamro, Lynn Stacey, Marnie Whaley-Buckel

Board Members Observing: Adelbert (Del) Robeson, Steve Serio

Board Members Not Excused: Jann Heffner, Tiesha Johnson, Carolyn Slone

Staff Present:

Beth Anway, Deanna Brant, Kyle Lewis, Rhianna Mattix, Karen Mohr, Kelly Wood

Provider Representatives Attending:

Julie Erwin-Rinaldi, Sue Hanson, Angela Lee, Melissa Meyer, Rhonda Milner Paula Roller, Tony Williams, Wendy Williams, Jim Wilson

2. Approval of Agenda: *Joe Gigliotti, Board Chair*

Joe asked for a motion to approve the Board Meeting Agenda, as presented.

Motion 20.04.01: Lynn Stacy moved to accept the Board meeting agenda, as presented. Jane McCray seconded. The motion carried 8-0.

3. Provider/Public Comments

Del-Mor Dwellings – No representative attending

HelpLine – Sue Hanson – No comments

Jacob Walls Foundation – No representative attending

Maryhaven – Rhonda Miller, Melissa Meyer – No comments at this time.

NAMI – No representative attending

Recovery & Prevention Resources – Tony Williams – Wanted to comment on letters sent to Executive Director/Board. The most important point in his letters is that if the pandemic had not closed the schools & jail, they would have overbilled about \$102,000, and looking at what will be recommended in this meeting, he doesn't feel that was taken into account.

Joe stated that comments were to be on whether the COVID-19 plan was going to address some of the concerns in his letters.

Tony said he would communicate with Deanna about this.

Southeast – Wendy Williams – No comment
Syntero – Julie Erwin-Rinaldi – No comment
Safe Harbor – Angie Lee – No Comment

Joe thanked the providers and public for their comments and patience as we learn to live virtually.

Deanna asked Beth Anway, new Board Finance Director, to introduce herself. Beth state she has a background in Finance with 17 years at Job and Family Services and she is really excited to be here.

There was a question from Facebook asking about posting Board Meeting Minutes to the website. Deanna said we will resume posting approved minutes on the website in the future. Those are subject to public records requests and we will be happy to honor those when needed.

4. Approval of 2/13/2020 Board Meeting Minutes: Zach Miller, Board Secretary

Zach asked if there were any corrections to the February 13, 2020 Board Meeting minutes, and if not, for a motion to approve minutes as presented.

Motion 20.04.02: Lynn Stacy moved to approve the Board Meeting minutes of February 13, 2020, as presented. Jane McCray seconded. The motion carried 8-0.

5. Committees and Director's Reports:

A. Joint Committee: *Lynn Stacy, Acting Chair Joint Committee*

1) Approval of February 13, 2020 Meeting Minutes

Lynn asked if there were any corrections or revisions to the February 13, 2020 Joint Committee Meeting minutes, and if not, for a motion to approve the minutes as presented.

Motion 20.04.03: Lynnette Cook moved to approve the Joint Committee Meeting minutes of February 13, 2020, as presented. Chris Shamro second. The motion carried 8-0.

2) Approval of verbal report of April 9, 2020 Joint Committee Meeting

Lynn asked for a motion to approve the verbal report of the Joint Committee meeting held prior to the Board Meeting.

Motion 20.04.04: Chris Shamro moved to approve the verbal report of Joint Committee Meeting held prior to the Board Meeting. Marnie Whaley-Buckel second. The motion carried 8-0.

B. Community Special Services Director's Report – *Rhianna Mattix*

Rhianna reviewed her report on where we are spending money versus where is the budget, concerning transportation costs. These have shown an increase related to the pandemic.

As for special services & reaching out to community partners, due to the pandemic we've reached out to our ACF's, as to needs, what are they doing, their provisions, and contingency plans. They all have responded and at this time don't have any additional

requirements for supplies, provisions, and PPE. She also reached out to their respective Board areas, for locations what those facilities actually sit in, which are the Wayne/Holmes Board and the Ashland Board, to say if we would like to be good partners and can be of assistance in ensuring our people are getting what they need.

She is also working with the hospital systems to make sure we are maintaining crisis care. Ohio Health/Grady has been very helpful, as have Southeast & Maryhaven.

Deanna stated we were concerned about the increase of crisis care need at ED's and the burden it would place on the ED staff. She agreed that Southeast and Ohio Health have really stepped up and put a pretty decent protocol in place. We will report back on this at the next Board Meeting in terms of how that is progressing.

Joe expressed a concern about the percentage of dollars Star has used up over the last 3-4 years and it continues to jump. He doesn't know if we have put anything in place or started to talk about how we can control that growth or manage it.

Deanna said we are looking at it. She explained how the operation of the Star Center changed in 2017 and how costs are incurred. We have looked at other type 1 residentials who charge as much or more and are outside our board area. We haven't found a good substitute for what we are paying there, but we are actively working on it.

C. Executive Director's Report

In addition to the written report she already provided, Deanna stated she is "attending" six calls a week concerning the pandemic. Information changes frequently, so that is the reason she included the link for information on your report, in case you want to see more.

In the three funding streams OHMAS has identified, we as a board area do not have a lot of "wiggle room." The governor has asked for a 20% cut across the board, and while the board association is advocating that our services will be needed now more than ever, we don't know how that will play out. There was projected crisis infrastructure funding that was supposed to have been dispersed in FY2020, that got pushed back to FY2021. While not official, she expects that to be an easy area for them to make cuts without a significant impact on providers and consumers, because it has yet to be distributed. OHMAS is exploring multiple Federal avenues for reimbursement related to COVID-19 and as Deanna gets updates, she will pass them along. OMHAS is about 19% of our funding stream, so while it will affect us, it won't be in a major way.

Lynnette Cook asked Deanna if any state-level health non-profits have been applying for any of the payouts for protection dollars. Deanna said they receive guidance early on about the fact that Ohio had applied for eligibility for those funds and have been approved. Originally provider who receive Medicaid reimbursements were not eligible, but Ohio worked with Feds to remove that restriction. This process will probably take longer than originally shared to pay out, so that's part of the reason we went forward with the proposal for the COVID-19 plan.

Angie Lee with Safe Harbor stated they had applied, but the 3-day response back time was not happening in 3-days, due to the influx of applications received by SVO.

Tony Williams with Recovery & Prevention Resources said they have applied for both programs and has also faced challenges with getting applications processed.

Deanna then asked Kyle Lewis, Community Communications Coordinator to speak. Kyle state he has been working on a Strategic Communications Plan. He has given it to Deanna for review and it will be presented at the May 4th Executive Committee Meeting.

6. **New Business:**

Families First Coronavirus Response Act Policy – JK Evans, the HR consultant sent us a temp Personnel Policy, that is a function of the legislation that was passed around Families First Coronavirus Response. The policy has two major areas: Emergency Paid Sick Leave and Extended Family & Medical Leave. A copy was sent to the Board and if approved, it will be added to our Personnel Manual. It will be retroactive to April 1, 2020 and will be in effective until December 31, 2020, presuming the State of Emergency is not extended.

Deanna stated there was a lot of detail and ask if there were any questions or concerns. If there are any that require edits, if substantive, it will be updated and this will be brought back to the May 4, 2020 Executive Committee Meeting. She feels it is very comprehensive for a leave policy. Joe agreed and wanted clarification that it was prepared by the HR Consultant. Deanna confirmed it was. Joe then asked what was the reference for this? Was it being borrowed from someone? Deanna believes it was drafted using the guidance from the Federal legislation.

Joe asked for a motion to approve the Families First Coronavirus Response Act Policy, as presented.

Motion 20.04.05: Lynn Stacy moved to accept the Families First Coronavirus Response Act Policy, as presented. Chris Shamro seconded. The motion carried 8-0.

Personnel Manual – The updated Personnel Manual is on the Board's page and has been for some time. All of the feedback and suggestions from previous meetings has been incorporated into this version. Deanna wants to move to the final reading, to make it the Personnel Manual.

Joe asked for a motion to approve the Personnel Manual, as presented.

Motion 20.04.06: Marnie Whaley-Buckel moved to accept the Personnel Manual, as presented. Kathleen Johnson seconded. The motion carried 8-0.

Resolution in Support of Morrow County Board of Developmental Disabilities Levy – Deanna stated the Morrow County Board of DD was to have a new 1.5mil, 10 year levy on the March ballot, but voting was extended to April 28, 2020 due to the pandemic. According to the information that the DD Board has been providing to the public, they are providing a lot of emergency intervention to their population this fiscal year that has utilized a fair shar of their budget. We work closely with them and there is a significant overlap in our populations.

This is a new levy. The old one expired several years ago and they are hoping this will bring them back to the millage that will support the services they are now providing. Marnie stated the Board runs on a skeletal budget.

Deanna would like our Board to support a resolution, in support of this levy. It will be posted on our web page and sent to the Morrow County Sentinel, if approved. Rhianna Mattix read the resolution into the record.

A request to update the date in the resolution to reflect the new primary date, was made.

Joe asked for a motion to approve the Resolution in Support of the Morrow County Board of Developmental Disabilities Levy, as presented.

Motion 20.04.07: Kathleen Johnson moved to accept the Resolution in Support of the Morrow County Board of Developmental Disabilities levy, as presented. Chris Shamro seconded. The motion carried 8-0.

FY2021 Provider Investment Recommendations – Deanna stated the focus for FY2021 was shifted somewhat due to the pandemic. She believes the full impact to some providers/services won't be known until the fall.

Deanna mentioned that property tax collection may be delayed up to six weeks, which means it would delay our fall disbursement.

Deanna, Beth, and Denise Casto (Clark, Shaeffer, Hackett) had extensive conversations on the best way to fund for FY 2021. A lot of factors effecting the budget projections. Deanna and Denise explained the process they used to come the recommendations.

The recommendations were based upon projected actual costs. They used costs the providers incurred and reimbursements we actually provided. The reason it is a projection as we are not through the Fiscal Year. They explained the dollar figures on the spreadsheets and how they were calculated. Deanna then reviewed the PowerPoint presentation Summary of the budget for each provider. It was suggested to drop the PowerPoint in the future, as the spreadsheets detailed the information just as well.

Joe asked for a motion to approve the FY2021 Provider Investment Recommendations, as presented.

Deanna read the motion for FY2021 Provider Investment Recommendations.

Motion 20.04.08: Lynnette Cook moved to accept the FY2021 Provider Investment Recommendations, as presented by Deanna. Jane McCray seconded. The motion carried 8-0.

Deanna mentioned there were two questions on Facebook Live that she would like to address:

1. How will Board Meeting packets be made available to the public while the Board is not meeting in person?

Deanna stated we are working on this.

2. How are school based services being provided?

Deanna wants to have a public discussion on this and suggested putting this on the next meeting agenda and allow the providers to talk about their contingency plans.

7. Adjournment:

Joe asked for a motion to adjourn the Board Meeting.

Motion 20.04.09: Marnie Whaley-Buckel moved to adjourn the April 9, 2020 Board Meeting. Chris Shamro seconded. Motion carried 8-0.

The Board meeting was adjourned at approximately 9:56 p.m.

Kelly Wood, Administrative Assistant

Joseph Gigliotti, Board Chair