



Delaware-Morrow Mental Health & Recovery Services Board

Supporting Wellness. Building Hope. Transforming Lives.

Special Session Board Meeting Minutes | October 22, 2020 | **Virtual**
DMMHR SB Boardroom | 40 N. Sandusky St. Delaware, Ohio

1. **Call to Order/Roll Call:** *Joe Gigliotti, Board Chair*

The meeting was called to order at approximately 5:32 p.m. and Roll Call was taken.

Board Members Attending: Joseph (Joe) Gigliotti, Dr. Annie Horstman (5:39 p.m.), Kathleen Johnson, Tiesha Johnson (5:53 p.m.), Zachary (Zach) Miller, Adelbert (Del) Robeson, Christopher (Chris) Shamro (6:21 p.m.), Carolyn Slone, Lynn Stacy (5:40 p.m.), Marnie Whaley-Buckel, Benjamin Winkler

Board Members Excused: Steve Serio,

Board Members Not Excused: Lynnette Cook

Staff Present: Beth Anderson, Deanna Brant, Kyle Lewis, Rhianna Mattix, Karen Mohr, Kristan Warren, Kelly Wood, Ginny Yaussy-Schminke

Provider Representatives Attending: Sara Harrison-Mills, Tony Williams

Provider Board Members: Paul Bargnesi (RPR)

2. **Approval of Agenda:** *Joe Gigliotti, Board Chair*

Joe stated if there were no additions/changes to the Board Meeting Agenda he would entertain a motion to approve it.

Motion 20.10.06: Del Robeson moved to accept the Board meeting agenda, Marnie Whaley-Buckel seconded and the motion carried 7-0.

3. **Public Comments:**

Tony Williams – Recovery & Prevention Resources – RPR has hired a therapist who will begin with them in November. Nothing else at this time.

Paul Bargnesi – Recovery & Prevention Resources – No comments.

David Moser, Board Counsel – Greeted everyone. Nothing else at this time.

Sara Harrison Mills – Syntero – She is filling in for Julie Erwin-Rinaldi, who is attending their board meeting. No updates at this time.

Robert Peare – PPS Board Consortium – Stated he is in attendance to provide assistance with any data questions.

Identified callers 1 & 3 as DMMHR SB members Carolyn Slone and Lynn Stacy.

4. FY2020-2021 School Based Prevention Services Update: *Kristan Warren, Community Impact Director/Deanna Brant, Executive Director*

Deanna stated with the hiring of the Community Impact Director, a review of all services will be completed, but they are starting with school-based prevention services because of OhioMHAS funding for additional programs and due to some services being paused or adapted to new virtual environments because of COVID.

Deanna said this timeframe allowed staff to do a comprehensive study of what the Board had historically funded for school-based prevention. Deanna also stated Kristan has done a lot of work with the schools, providers and community around what the school-based prevention funding model could look like in the future.

Kristan said this would be the focus of the Planning Committee, which will start meeting in January. She then reviewed her PowerPoint presentation detailing some of the changes concerning the direction that board funding for school-based prevention services may go.

Annie Horstman said she was impressed with the results percentages indicated in the report and Joe Gigliotti stated he liked the PowerPoint and the direction we are working toward.

Deanna said these changes were prompted by a dialogue with Olentangy Schools, as they said they appreciated all the services we offered, but an integrated program would be more beneficial to their schools. This prompted staff to start looking at integrated models. Deanna stated there will be challenges, but in the long term it will be an effective, sustainable model, that will impact students and teachers the most.

Joe asked Kristan if the PAX program provided a train-the-trainer service like BOTVIN does. Kristan replied she hadn't been able to find anything on their website about it, but would be asking this question during discussions, if that 's the direction the board takes.

Del asked of these were programs we would direct our providers to use. Deanna said our intention would be to provide notice to current providers, through the FY2022 120-Day Notice and open it up to other providers to apply, to oversee this programming. Joe then asked if schools could also apply. Kristan said the teachers would actually provide the service; we would look for a coordinator/liason to oversee the process in the schools.

Kathleen asked what other schools besides Olentangy were saying, as she has heard from teachers that they are already overwhelmed. Kristan stated she had spoken to all eight (8) districts and they are supportive of making this type of shift. They won't commit until plans are more specific. She said teachers are already spending time with these problems within the classroom now.

Deanna said this wouldn't be an overnight process and will be implemented in stages as teachers see its effectiveness. She stated not all schools will participate, just as all school buildings don't participate in our current programs.

Marnie stated that these programs will provide the teachers with new skills that will help them manager their classrooms, which she thinks they will appreciate.

5. FY2020-2021 School Based Services – Recovery & Prevention Resources: *Beth Anderson, Finance Director; Deanna Brant, Executive Director*

Deanna provided a history of the circumstances of Recovery & Prevention Resources billing being on the Agenda. The timeframe being discussed is from March 16, 2020 through June 30, 2020.

Beth reviewed the financial information in the packet that was sent to the Board concerning what has been paid out to RPR so far, the total billed and remaining amount invoiced but not yet paid, including COVID pushout.

Deanna explained that when schools closed in March, we asked school-based providers to submit a detailed contingency plan on how they would provide services, what services they would provide and their plan for adapting to a virtual environment. She said for the most part providers complied with this request.

Deanna stated that because of school closures and the COVID pushout, we asked providers for detailed backup to their documentation for the period schools were closed and for an entire year of backup for services that were not billed individually through GOSH. This contributed to the prevention planning, but it was also felt we needed to be accountable to the public for services billed to the schools when they were not open in person.

Deanna said she had given the Board copies of the backup for billing that Recovery & Prevention Resources had provided. She pointed out on these reports that she removed two (2) items; the staff names and the column with the program names, as there are only two; *“Too Good for Drugs & Too Good for Violence.”* Deanna then stated she was now asking the Board for their guidance on paying out the remainder of those claims for prevention for that timeframe, based on that backup.

Deanna stated another consideration is that other school-based prevention providers saw a decrease in billing and that over the past year Tony Williams has stated there has been an increase in demand to school-based prevention, prior to the pandemic. Deanna then said that HelpLine, the most significant other provider of school-based prevention, put in a request to reallocate \$149,000 away from prevention. She said they looked at everyone’s billing and did an analysis of trends, from prior years and periods of the year comparative to FY2020 and felt the need for additional backup for the billing period of March 16, 2020 through June 30, 2020. At this point we have not received backup from RPR, other than what she sent to the Board. Deanna said she wanted the Board to review these and give the staff guidance on where to go from here. She then asked if she should review any of the reports. Joe said he felt it would be helpful.

Deanna started with the first report Robert created, that is a comparative analysis of net dollars and claims for Maryhaven & RPR for school-based prevention services for 2017, 2018, 2019 and 2020. The blue box on the right shows the variance. They looked at how claims have changed in FY2020 compared to other years. Maryhaven showed a \$22,000 decrease in FY2020 claims compared to the average total of 2017-2019 and RPR is \$173,000 increased, including a period of time when services could not be provided directly in the schools. The Board did allow some flexibility in billing, in preparation for prevention services in this new environment. That flexibility is one of the reasons for the request for backup and an activity description around what the staff person was doing that lead to the billing.

The next report is a graph that says "*Chart Title.*" This shows FY2018, FY2019 and FY2020 prevention claims for timeframes from March to June. There was no drop off of RPR Prevention claims in FY2020, which was another reason backup documentation was requested.

The next document was RPR's backup for July 1, 2019 – March 16, 2020, minus staff name and program designation.

Next were a series of reports provided as backup for the research category billing.

The next item was a two-page document that was a summary, by month, by staff of activity codes and hours. The second time this was sent to the Board on the day of the meeting, it included the breakout by day.

The last document provided was a Prevention Summary Report that reflects scores of participants in the programs. Deanna felt it was important to show outcomes these programs generated.

Joe said he had a question concerning the RPR Prevention Summary Report. He indicated that it appears the full fiscal year numbers concerning outcomes of improved and percentage improved almost doubled from FY2020 to current fiscal year and asked Tony to explain this.

Tony said that the first section July – December, only reported on those months and the second section that says Total Fiscal Year 20 is a full 12 months reported. The first column could be half the students, but the second six months had students who may not have been able to complete because schools closed. Any student who started a 10-week program and were on week 4 would not be counted. He noted that anywhere you see an "X" that program was not provided to that age group.

Joe then asked for clarification from Deanna that the issue we have is concerning backup data for some of the services. She said yes, that with the six categories set forth by RPR, what we would like to have seen on the second spreadsheet that lists the staff person, the date, the activity code and hours, was a description of the activity to substantiate the claim, in particular since claims increased during the time the schools were closed to in person services. Tony said they didn't put a narrative of the activity but referred back to the activity codes from the summary page.

Deanna said that the billing detail has been requested, that there have been multiple conversations back and forth with RPR regarding what was requested. She said she knows each provider has their own system and way of collecting data, but with the sheer volume of billing and broad categories like "research" for example, we wanted to see an actual attachment to the billing.

Joe stated that whatever funds are being paid out have to have sufficient backup to justify the expense. We have received this from other agencies, but RPR has not provided sufficient backup for the billings.

Deanna said one other item she wanted to mention, was that on March 16th when schools closed, Tony indicated that prevention staff consisted of two (2) FTE's and eight (8) part-time prevention educators who were not FTE's. They totaled a percentage of the ten (10) employees total. Eight (8) of the staff were laid-off, so this billing level was generated by just two (2) FTE's. Therefore, we needed to substantiate what they were working on. She then asked Tony to speak about how this played out and the exact number of FTE's.

Tony said she “*was asking a question to which I can not accurately respond off the top of my head in terms of what portion of total FTE’s were the part-time staff.*” He then reviewed his prevention staffing model and how the pandemic caused him to lay-off part-time employees and how the two (2) full-time employees strategized on how to stay employed.

Tony then said “*he understood that there was multiple conversations between my counsel and David Moser, your counsel today and it was my understanding that David was going to recommend that rather than getting bogged down in a lot of discussion with this tonight, that the two attorneys were going to facilitate meeting or discussions.*” Deanna interrupted Tony and asked David to speak to this.

David Moser introduced himself to Tony and then said he had spoken with Tony’s counsel on several occasions that day and during the last conversation he told her he would remind the Board of their option to table any sort of action, pending further discussion among staff, but he was not making a recommendation for that and he told Ms. Scrutton he would not make a recommendation to the Board. He feels everything was completely presented to the Board, the discussion was good and he told Tony he was sorry if there was any misstep in communication.

Tony then said he didn’t know about the meeting until he received the packet on Tuesday and gave several statements as to why he hadn’t been able to review anything about this special meeting.

Deanna stated she had put information in her Executive Director’s report from the October Board Meeting and that’s why she called and talked to Tony about it specifically earlier in the week. She then said the process for this is, that whatever the Board decides, Beth will put in writing to Recovery & Prevention Resources. She further stated that according to the contract at Exhibit G, RPR has a twenty (20) day window to respond in writing to the reconciliation numbers Beth provides. She restated that we are hoping for guidance about going ahead with submitting a reconciliation recommendation around those prevention claims so we can move forward as it has been quite a few months that we’ve gone back and forth about this. She informed Tony it was the Board’s decision.

Tony said he felt in regard to the Exhibit reference, that the discussion was “*getting too far into the weeds.*” He says that this process isn’t supposed to take effect until January 2021 and that he would like time to look at the numbers with his staff. He then requested the opportunity to review the information before there was any decision made

Marnie asked Deanna how many months she had been requesting this information from Tony. Deanna replied the first written request was in June.

Zach then clarified with Deanna that whatever the Board recommends or votes on, RPR would have the opportunity to reconcile or refute with a twenty (20) day window. Deanna said that was correct.

Zach made the statement that if he is reconciling an expense report and he doesn’t have the substantiation behind it, he won’t approve those payments. He said he would ask for repayment of the April claim of \$41,594.20 and the push-out balance of \$39,054.91, which is approximately \$80,000.

Deanna said that was Option #4 in the motions she presented to the Board and that there were a total of seven options presented to the Board for how to handle this.

Del Robeson stated he agreed with Zach and made the motion to go with Option #4. Marnie Whaley-Buckel second the motion. Tony asked what the motion says, as he doesn't have them.

Deanna said she would read it.

Motion 20.10.07: The full Board authorizes the finance staff to pursue reimbursement of \$80,648.91 from Recovery and Prevention Resources for the remainder of 2020 paid prevention claims and FY2020 outstanding amounts due.

Tony stated he did not get all the language and Deanna said she would send it to him after the meeting. He then asked for clarification that the Board wants to recoup \$80,000 from RPR. Deanna said correct.

Del stated there was a motion on the floor that had been second. Joe said all in favor say "Aye." Motion carried 10-0.

Joe asked Deanna if there was any further information, and she said no.

6. Adjournment:

Joe asked for a motion to adjourn the Board Meeting.

Motion 20.10.08: Marnie Whaley-Buckel moved to adjourn the October 22, 2020 Special Session Board Meeting. Annie Horstman seconded. Motion carried 10-0.

The Board meeting was adjourned at approximately 8:34 p.m.

Respectfully submitted:

Kelly Wood, Administrative Assistant

Accepted:

Joe Gigliotti, Board Chair