



Delaware-Morrow Mental Health & Recovery Services Board

Supporting Wellness. Building Hope. Transforming Lives.

Board Meeting Minutes | September 10, 2020 | **Virtual**
DMMHR SB Boardroom | 40 N. Sandusky St. Delaware, Ohio

1. **Call to Order/Roll Call:** *Joe Gigliotti, Board Chair*

The meeting was called to order at approximately 8:01 p.m. and Roll Call was taken.

Board Members Attending: Lynnette Cook, Joseph (Joe) Gigliotti, Dr. Annie Horstman, Kathleen Johnson, Tiesha Johnson, Zachary (Zach) Miller, Adelbert (Del) Robeson, Steve Serio, Christopher (Chris) Shamro, Carolyn Slone, Lynn Stacy, Marnie Whaley-Buckel, Benjamin Winkler

Staff Present: Beth Anderson, Deanna Brant, Kyle Lewis, Rhianna Mattix, Karen Mohr, Kristan Warren, Kelly Wood

Provider Representatives Attending: Julie Erwin-Rinaldi, Sue Hanson, Melissa Meyer, Todd Walts, Wendy Williams,

2. **Approval of Agenda:** *Joe Gigliotti, Board Chair*

Joe asked if Item 4 b - Joint Committee Verbal Approval required an action. Deanna replied yes and asked if he would like to revise the Agenda under New Business, so they could add “Committee Assignments” to the Agenda. Joe asked for clarification as to whether it was to assign people to the committees and Deanna said it would be to discuss committee structure. Joe then asked where on the Agenda and she replied under New Business, 5 c.

Joe then stated if there were no other additions/changes to the Board Meeting Agenda he would entertain a motion to approve the Agenda as revised.

Motion 20.09.01: Marnie Whaley-Buckel moved to accept the revised Board meeting agenda, Del Robison second and the motion carried 13-0.

3. **Approval of August 20, 2020 Board Meeting Minutes:** *Zach Miller, Board Secretary*

Zach said he had reviewed the minutes and had no changes and asked if anyone else did and if not, asked for a motion to approve.

Motion 20.09.02: Joe Gigliotti moved to accept the August 20, 2020 Board Meeting Minutes, Lynn Stacy second and the motion carried 13-0.

4. **Committees and Director’s Reports:**

A. **Approval of August 20, 2020 Joint Committee Meeting Minutes:** *Lynn Stacy, Acting Joint Committee Chair*

Lynn asked if there were any additions or corrections and being none, asked for a motion to accept.

Motion 20.09.03: Lynnette Cook moved to accept the August 20, 2020 Joint Committee Meeting Minutes, Benjamin Winkler second and the motion carried 13-0.

B. Approval of verbal report of September 10, 2020 Joint Committee Meeting: *Lynn Stacy, Acting Joint Committee Chair*

Lynn asked for any discussion concerning the Joint Committee Meeting held prior to the Board Meeting. As there was none, she asked for a motion to accept the slate of motions.

Motion 20.09.04: Annie Horstman moved to accept the verbal report of September 10, 2020 Joint Committee Meeting, Zach Miller second and the motion carried 13-0.

C. Community Impact Director's Report: *Kristan Warren, Community Impact Director*

Kristan stated she and Management Resources had met with four (4) Treatment Providers concerning outcomes, mapping where their data sources would come from. There will be an additional meeting with Southeast to complete theirs.

She has been following up in K-12 school prevention distribution to ensure that funds are being used as indicated and to see if there may be future needs.

Kristan said she had an e-article on ACES in Ohio as well as one on Trauma Informed Care she would like to pass along to the Board. She will forward to Kelly for dispersal to the Board.

D. Special Services Report: *Rhianna Mattix, Associate Director*

Rhianna stated that July and August were combined into one report and reviewed specific points of interest. She spoke about Peer Recovery Supporter training that is being held November 9 – 13. It will be virtual, with the same facilitator as last time.

E. Executive Director's Report: *Deanna Brant, Executive Director*

Deanna reviewed her message in her report concerning litigation against some boards in the State of Ohio. She will keep the Board updated as more information becomes available. Benjamin asked if she could provide more information on the lawsuits. Deanna replied she believes there are three (3) board areas who have had litigation filed against them and issues vary from board to board, but mostly seem to be related to whether or not to renew FY2021 contracts, specifically around notification of intent not to renew. Benjamin asked if she could provide him with any of the Boards or defendants and he would look them up. She said it was in Franklin County Common Pleas Court and the Boards she is aware of are Adams/Lawrence/Scioto and Paint Valley. She couldn't remember the 3rd. Lynnette asked if this was specific to us, relevant to any former Board employees and Deanna replied no.

Deanna reviewed the former VISTA volunteer's capstone project for her Master's, which was on Health and Wellness of the provider staff and how those results may be used in the future.

Joe asked if people should mark November 19th for the Annual Board Meeting and change the Executive Committee Meeting date? Lynnette asked what time the Board meeting would be. Deanna replied it was a morning meeting last year and they had great turnout, but we are still discussing what will work in a virtual setting. She hopes to have an answer in the next few days. Joe asked for clarification that the Executive Committee meeting would be November 9th and Deanna said yes.

5. New Business:

a. Board Survey

Deanna recapped the results of each item on the Board Survey and then made the following recommendations, to begin January of 2021:

- 1.) Board meetings will be held the third Thursday of each month, starting at 6:30 p.m. or immediately following the Committee meeting preceding it. An August meeting will be added to the schedule.
- 2.) The Finance and Planning Committees will hold separate meetings alternating every other month. They will be held prior to the Board meeting and begin at 5:30 p.m.
- 3.) Executive Committee meetings will move to a quarterly schedule. With a levy in the upcoming year, this will likely be modified to a more frequent schedule until after the election. The Outreach/Levy Committee will be a sub-committee of the Executive Committee until the levy campaign is complete and will then move under the Planning Committee.
- 4.) The IT Committee will be placed on hold until the transition to the new IT provider is complete, to see if it will still be needed. It is felt that any IT issues that may arise after the transition can be handled by the Infrastructure & Facilities Committee.
- 5.) A consent agenda will be used for all meetings, when able.

Deanna stated we have a calendar of all meetings ready to send out if all of the recommendations are approved.

Zach asked since we recommend moving meeting times up, will virtual meetings still be an option. Deanna replied that will be determined by the AG's office since the emergency order currently allowing this expires December 31st. As long as it's legally allowed, we will offer virtual or a hybrid.

Joe asked if we could evaluate this after six (6) months to see what is or possibly isn't working.

Joe said if there were no other comments or concerns, he would like a motion to accept the recommendations.

Motion 20.09.05: Del Robeson moved to accept the recommendations to the meeting schedule and committees, Lynnette Cook second and the motion carried 13-0.

b. DMMHRSB By-Laws

Deanna stated the By-Laws were last updated in 2007. She has been working on them for a while and sent them to the new Board counsel to review/update. All of his comments were left in the document so the Board could see the in this draft. Deanna said that no action needs to be taken tonight. According to the By-Laws, any changes need to be seen by the Board at least two weeks before they go into effect. She then asked there were any edits, recommendations, revisions, additions or questions.

Lynnette asked about the section in Article 3 stating membership should reflect the population served, in regard to race & sex, and we don't. Deanna agreed. Lynnette then asked if there were any ramifications to the Board for not doing this. Deanna confirmed the Article and Section with Lynnette and then read the section, which says "*membership of the Board shall, as near as possible.*" This means we have to make our best effort, but it isn't always possible.

Deanna said if there were any other comments, to send the Article and Section to her and they could discuss it at the next Board meeting.

c. Committee Assignments

Deanna stated that per the By-Laws, every Board member is required to serve on one (1) committee. She then reviewed the committees listed in the By-Laws.

Joe asked for a roster with committee assignments to be sent out.

6. Public Comments:

NAMI – Todd Walts – Todd stated they have a rally for their walk each Wednesday on Facebook Live. They recognize their sponsors and talk about the walk happening the first week of October.

HelpLine – Sue Hanson – Sue said the prevention staff is working on SOS and other programs. They are providing a lot of social media content and have a prevention page on Facebook. The hotline continues as always. She said they are looking at having a virtual annual meeting at the end of October.

Maryhaven – Melissa Meyer – Melissa stated they continue to have staff in the office and offer patients and clients face-to-face meetings if they choose. She wanted to remind everyone of the virtual celebration "Restoring Lives" to be held next Thursday.

Southeast – Wendy Williams – Wendy stated they are seeing an increase in people using crisis services, especially in Morrow County, as well as service increases at the Morrow County Jail.

Syntero – Julie Erwin-Rinaldi – Julie said they are trying to meet the needs of people of all age groups in these trying times. They are working closely with staff concerning their well-being also.

Joe asked if there were any Facebook comments. Deanna replied no.

7. Adjournment:

Joe asked for a motion to adjourn the Board Meeting.

Motion 20.09.06: Steve Serio moved to adjourn the September 10, 2020 Board Meeting. Marnie Whaley-Buckel seconded. Motion carried 13-0.

The Board meeting was adjourned at approximately 8:35 p.m.

Respectfully submitted:

Kelly Wood, Administrative Assistant

Accepted:

Joe Gigliotti, Board Chair