



**Board Meeting Minutes | May 18, 2023**  
Cardington-Lincoln Elementary School | 121 Nichols St | Cardington, OH 43315

**1. Call to Order:** *Benjamin Winkler, Board Chair*

The meeting was called to order at approximately 6:45 p.m.

**2. Roll Call:** *Ian Ferguson, Administrative Assistant*

Roll was called, which determined a quorum was met.

**Board Members Attending:** David Black, Lynnette Cook, Robert Horrocks, Kimberly Hallinan, Kathleen Johnson, Crystal Mazza, Mallory Sribanditmongkol, Samuel Stahl, Trevor Thomas, Jeremiah Wagner, Marnie Whaley-Buckel, and Benjamin Winkler

**Board Members Excused:** Zachary Miller and Ruchelle Pride

**Board Members Unexcused:** None

**Board Guests:** Mitchell Briant, Quentin Monden, Diane Bricker, John Matthews, Jim Wilson, Julie Erwin-Rinaldi, Susan Hanson, Wendy Williams (Virtual), Amber Scott (Virtual), Dave Collins (Virtual), Melissa Ebling (Virtual).

**Staff Present:** Kim Bood, Deanna Brant, Lisa Dooley, Ian Ferguson, Bailey Gano, Susan Hannahs, Robert Hatcher, Rhianna Mattix, Karen Mohr, Kristan Warren

**3. Agenda:** *Benjamin Winkler, Board Chair*

Benjamin Winkler asked if there were any additions or corrections to the agenda. Deanna Brant stated that agenda item 10D is marked as an action item, although the board may or may not take action on it. Ben noted that these changes were not substantive, so approved the existing agenda by unanimous consent.

**Motion: 2023/05/1:** The Board agrees to approve the Board Meeting Agenda as presented.

**4. Approval of April 20, 2023 Board Meeting Minutes:** *Benjamin Winkler, Board Chair*

Benjamin Winkler introduced the April 20th, 2023 board meeting minutes, and asked if there were any requested corrections to the presented board meeting minutes. Hearing none, he approved the minutes by unanimous consent.

**Motion: 2023/05/2:** The Board agrees to approve the April 20<sup>th</sup> 2023 Board Meeting Minutes, as presented.

**5. Public Comment: *Benjamin Winkler, Board Chair***

Benjamin opened the floor of the Board meeting to the public, both in-person and remotely, and asked if any would like to provide public comment to the Board. Sue Hanson, the Executive Director of Helpline, expressed her thanks to the board for their discussion of potentially purchasing some land during the Emergency Meeting that took place the previous week. She noted that HelpLine is currently based out of an old and small space, and would like to upgrade that in the near future; particularly with the challenges posed by staying in their current space. She reiterated her desire to move into a larger more accommodating space, and expressed her hope that the board may be able to help in that regard.

Next, Wendy Williams, the COO of Southeast, spoke on the same topic as Sue Hanson, and how her organization is facing very similar issues regarding office space, and is likewise seeking a similar solution. She noted that the work they are doing there, has grown in too large of a magnitude to be housed in the current office space. Furthermore, she noted that land value in Delaware has grown exponentially which greatly increases the rent required to be paid on it; as well as they would be improved synergy and collaboration with multiple service providers working under one roof.

Jim Wilson of Del-Mor Dwellings also spoke about his organization's real estate situation, and his work in supportive housing. Moreover, he highlighted how several of these homes in Morrow County are on the older side and would need extensive refurbishment or replacement. Instead, Jim stated his plans to sell some of these older properties and will thus need to purchase additional property to replace them. He also noted that the entire process of acquiring and fully preparing new housing can take 3 to 4 years, and so would like to get the process started sooner rather than later; particularly in Morrow County.

Kathryn Stiffler of Safe Haven Teen Center, spoke about the program of the same name, which runs through the New Life Church in Mt. Gilead. She gave an overview of the program, which she described as being a safe place where teens can hang out and relax, as well as providing them a warm meal. The program began in early April, and is currently open on every Friday, though Kathryn is working to extend those hours, as the need for these spaces is high. This is evidenced by the difficulty in obtaining enough food for the program (some of which has been donated by local businesses), as well as the number of participants growing with every session. She is also looking into obtaining newer furniture as well as hiring more volunteers for the program.

**6. Provider Staff Recognition – Safe Harbor Peer Support Services: *Deanna Brant, Executive Director***

Deanna Brant stated that although the people she wanted to recognize could not be present at the meeting, she still wanted to give a short statement about them. She spoke about how Diana and Joe Doyle have worked in the mental health field for the last 20 years, and have had a tremendous positive impact on both the Board and the people they serve; and the Board is very grateful to have them be a part of the organization.

**7. Committees and Directors Reports:****A. Finance Committee – Approval of the April 20<sup>th</sup> 2023 Finance Committee Meeting Minutes - Benjamin Winkler, Board Chair**

Benjamin Winkler introduced the April 20th, 2023 Finance Committee meeting minutes, and asked if there were any requested corrections to the presented meeting minutes. Hearing none, he approved the minutes by unanimous consent.

**Motion: 2023/05/3:** The Board agrees to approve the April 20th 2023 Finance Committee Meeting Minutes, as presented.

**B. Verbal Report of May 18, 2023 Planning Committee Meeting: Lynnette Cook, Planning Committee Chair**

Lynnette Cook noted that the members currently present were also present for the prior Planning Committee meeting. As such, no further summary was required nor action taken.

**C. Youth and Family Clinical Director's Report – Kristan Warren – Youth and Family Clinical Director**

Kristan Warren noted that her report was present in the Board Packet distributed to all members. She asked if anyone present had any questions regarding the report. Hearing none, the board proceeded to the next agenda item.

**D. Community Impact Coordinator's Report – Bailey Gano – Community Impact Coordinator**

Bailey Gano noted that her report was present in the Board Packet distributed to all members. She asked if anyone present had any questions regarding the report. Hearing none, the board proceeded to the next agenda item.

**E. Associate Director's Report – Rhianna Mattix – Associate Director**

Rhianna Mattix noted that her report was present in the Board Packet distributed to all members. She briefly reviewed the report, which included such elements as the collaboration with the Morrow County Sheriff's Office for Drug Take-back Day, which was held at Drug-Mart and had a strong turnout with participation from the Health Department. Additionally, the Crisis Intervention Team (CIT) training took place during the first week of May, and had some good feedback for the ongoing strategic planning process, as well as additional community connections that came out of it. On a related note, she spoke about a grant the board applied for which would partially fund CIT as well as other important aspects. Ben Winkler then asked for any further questions, and hearing none, the board moved on to the next agenda item.

**F. 2023-2025 Delaware-Morrow Community Assessment and Plan - Rhianna Mattix – Associate Director**

Rhianna Mattix began by stating that the Community Assessment and Plan (CAP) was a more polished version of the report from Ohio Department of Mental Health and Addiction Services (OMHAS) that had been presented previously. She noted that the data contained

therein was largely the same, it was now just presented in a more formal format, spanning from Fiscal Year (FY) 2023 to FY2025. Rhianna reiterated that the data was evidence-based but was not exhaustive. Ben Winkler then asked for any further questions, and hearing none, the board moved on to the next agenda item.

**G. Executive Director's Report – Deanna Brant – Executive Director**

Deanna Brant began by stating that Board members are required to undergo an annual training, and that there was one held earlier in the year by the Health District. If that one was missed, then a link can be provided to the Property Tax Levy Training through the Franklin County Auditors, and a message of completion sent to the Administrative Assistant to add to records.

She also expressed concerns about the Biennial Budget Package recently passed by the Ohio House. Specifically, that due to large number of earmarks in Line Item 421, the net allocation of boards would be reduced by \$11 million. She noted that this could be especially damaging since levies and OMHAS are the two largest funding sources of the Board. Moreover, she expressed that her other primary concern with the budget bill was the line about hospital services. The main concern with that one is the lack of hospital capacity, which has been an ongoing problem in the State of Ohio for decades; and will be exacerbated by the line item, particularly in regard to inpatient services. To help partially mitigate this issue, Deanna plans to submit an application for the American Rescue Plan Act (ARPA) to help fund and structure critical services.

Deanna also noted that Board Staff are still in the process of screening and interviewing applicants for the Communications Director position, and that there have been many qualified applicants thus far. Additionally, she noted that Board staff are considering making some minor changes to the FY24 Board Meeting Calendar. Specifically, there are two changes under consideration, the first is to move the September meeting to the second Thursday of the month, in order to avoid a conflict with The Little Brown Jug Day in Delaware. The second is to eliminate the Board meeting in December entirely. She noted that this be on the Board agenda for the June meeting to discuss further and come to a decision at that time.

Ben Winkler then asked for any further questions or comments, and had a couple comments of his own including that the Board is currently seeking to fill Board Officer's roles for the next fiscal year. He noted that since the Board Secretary role was eliminated previously, this would include Committee Chair roles as well as board chair and vice-chair positions. Ben also pointed out that this meeting would be Kathleen Johnson's last. In honor of her 17 years of service to the Board, he moved a motion of thanks to her.

**Motion: 2023/05/3:** The Board agrees to vote Kathleen Johnson a motion of Thanks for her 17 years of service, including time as Board Chair.

Benjamin Winkler moved and the motion was seconded by Lynnette Cook. The motion was then approved in a 12-0 vote.

**8. New Business:**

**A. DMMHRSB Policies and Procedures Update – Deanna Brant - Executive Director**

Deanna Brant stated that she had intended to post the first round of edits to the Board Policy and Procedure Manual on the website prior to the meeting. David Moser had helped to make the edits, and they would be forthcoming before the end of the current fiscal year. She noted that Board member input will be welcome once they have been posted.

**B. FY2024 Provider Investment Recommendations.** – *Deanna Brant, Executive Director*

Deanna Brant started by giving an overview that provided data on the 12 major providers funded by the Board, including requested funds for FY24. As a whole, there were \$12,562,392 Contract Allocations for FY23, which was less than the \$13,566,720 outlined for FY24. She noted that this means that there is a 6.9% increase in the total requested. She also summarized the FY24 application timeline, which includes such steps that have already been completed such as Mid-Year reviews and Provider applications, as well as upcoming ones, like Board action on the FY24 Budget and Investments. From there, she briefly explained the requested individual provider allocations, and how they compared with last year's numbers, with most being an increase to some degree, while others such as NAMI Mid-Ohio remained the same.

Additionally, allocations for recovery housing remained as part of the provider investment recommendations, although not under the previously board funded Jacob Edward Walls Foundation. Deanna asked if there were any questions, and Robert Horrocks asked if the reimbursements were processed through income, grants, or other sources. Deanna replied that the providers bill the Board, the Board bills OhioMHAS, who then reimburses the Board.

**C. DMMHR SB Chief Clinical Officer MOU** - *Deanna Brant, Executive Director*

Deanna Brant explained that Board has been seeking to have fill the Chief Clinical Officer position to cover both Delaware and Morrow Counties for a long while. It was initially cancelled in 2016, but has since been discovered that the Board is required to fill that position. She thought that she would have an MOU ready by this meeting from the Chief Clinical Officer of Union County, but was unable to due to ongoing negotiations regarding the nature of the on-demand service required.

**D. Executive Session** - *Benjamin Winkler, Board Chair*

**Motion 2023/05/4:** The Board by roll call vote moves to enter Executive Session pursuant to O.R.C. 121.22 (G) (2) To consider the purchase of property or to consider the sale of property by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.

Marnie-Whaley-Buckel moved and the motion was seconded by David Black. The motion was then moved to a roll call vote.

**Roll Call Vote:**

David Black: **Yes**

Lynnette Cook: **Yes**

Kimberly Hallinan: **Yes**

Robert Horrocks: **Yes**

Kathleen Johnson: **Yes**

Crystal Mazza: **Yes**  
 Zachary Miller: **N/A (Not present – Excused)**  
 Ruchelle Pride: **N/A (Not present – Excused)**  
 Mallory Sribanditmongkol: **Yes**  
 Samuel Stahl: **Yes**  
 Trevor Thomas: **Yes**  
 Jeremiah Wagner: **Yes**  
 Marnie Whaley-Buckel: **Yes**  
 Benjamin Winkler: **Yes**

**The Board meeting reconvened at approximately 8:21 pm.**

**Approval of the Exclusive Right to Sell Listing Contract – 118 Stover Drive Property**

**Motion: 2023/05/5:** The Board agrees to authorize the Executive Director to enter into the Exclusive Right to Sell Listing Contract with Equity Group for the property on 118 Stover Drive, effective date: June 15<sup>th</sup> 2023

Lynnette Cook moved and the motion was seconded by Marnie Whaley-Buckel. The motion was then approved in a 12-0 vote.

**Approval of the Real Estate Purchase Contract – Bowtown Road Property**

**Motion: 2023/05/6:** The Board authorizes the Executive Director to enter into the Real Estate Purchase Contract for the Bowtown Road Property, as amended to include a 120-day window to determine financial feasibility.

Trevor Thomas moved and the motion was seconded by Kimberly Hallinan. The motion was then approved in a 11-1 vote, with David Black voting Nay.

**9. Motion to Adjourn:**

Benjamin Winkler asked if there was any further business for the board to discuss, and hearing none, adjourned the board meeting by unanimous consent.

**Motion: 2023/05/07:** The Board moves to adjourn the April 20, 2023 Board Meeting.

The Board meeting was adjourned at approximately 8:23 PM.

Respectfully submitted:

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Ian Ferguson, Administrative Assistant

Accepted:

*Marnie Whaley Buckel*  
 Benjamin Winkler, Board Chair *MWB*