



Delaware-Morrow Mental Health & Recovery Services Board

Supporting Wellness. Building Hope. Transforming Lives.

Board Meeting Minutes | June 16, 2022 | Virtual

DMMHR SB Office | 40 N. Sandusky Street, Suite 301, Delaware OH 43015

1. **Roll Call:** *Kelly Wood, Board Administrative Assistant*

Roll was called, which determined a quorum was met.

2. **Call to Order:** *Kathleen Johnson, Board Chair*

The meeting was called to order at approximately 6:20 p.m.

Board Members Attending: David Black, Robert Horrocks, Annie Horstman, Sarah JanTausch, Kathleen Johnson, Zachary (Zach) Miller, Carolyn Slone, Lynn Stacy, Jeremiah Wagner, Marnie Whaley-Buckel, Benjamin Winkler

Board Members Excused: Lynnette Cook, Tiesha Johnson

Board Members Unexcused: None

Board Guest: Trevor Thomas

Staff Present: Beth Anderson, Deanna Brant, Kyle Lewis, Rhianna Mattix, Karen Mohr, Kristan Warren, Kelly Wood

Provider Representatives Attending: Julie Erwin-Rinaldi, Michael Garey, Sue Hanson, Angi Lee, Rick Skilliter, Matt Walls, Wendy Williams, Jim Wilson

3. **Approval of Agenda:** *Kathleen Johnson, Board Chair*

Kathleen asked if there were any additions or corrections to the agenda and Deanna stated there was one minor change at the suggestion of Board Council, in terms of precision regarding the reason for an Executive Session. She said it should read as follows: *“Pursuant to ORC 121.22(G)(1) to hold an Executive Session to consider the employment or dismissal of a public employee and the employment or compensation of a public employee.”*

Motion 22.06.01: Annie Horstman moved to approve the June 16, 2022 Board Meeting Agenda as revised, Benjamin Winkler seconded and the motion carried 10-0.

4. **Approval of the May 19, 2022 Board Meeting Minutes:** *Kathleen Johnson, Board Chair*

Kathleen asked if there were any additions or corrections to the minutes and hearing none she asked for a motion to approve.

Motion 22.06.02: Marnie Whaley-Buckel moved to approve the May 19, 2022 Board Meeting minutes, Annie Horstman seconded and the motion carried 10-0.

5. **Board Member Recognition – Carolyn Slone, Dr. Annie Horstman:** *Kathleen Johnson, Board Chair*

Kathleen introduced Carolyn Slone and Dr. Annie Horstman and thanked them for their service to the Board. Other meeting attendees expressed their gratitude and reminisced about their experiences with Carolyn and Dr. Annie. Carolyn and Dr. Annie then spoke briefly about their time on the Board.

6. **New Board Member Introduction – David Black:** *Kathleen Johnson, Board Chair*

Kathleen introduced David Black as the newest member of the Board, who is filling a vacated Board seat and asked him to speak. David gave an overview of his background other boards he is/has served on and expressed his enthusiasm for the opportunity to serve on this Board.

7. **Public Comments:**

Del-Mor Dwellings – Jim Wilson – Jim said he had no comments.

HelpLine - Sue Hanson – Sue said she had no comments.

Jacob Edward Walls Foundation – Matt Walls – Matt said he appreciated being on the Agenda this evening and continuing the partnership and the things that are being done around recovery housing.

PASS – Rick Skilliter & Michael Garey – Rick and Michael stated they had no comments other than to say thank you for inviting them.

Safe Harbor – Angi Lee – Angi said she had no comments.

Southeast – Wendy Williams – Wendy thanked everyone that helped out in Morrow County due to the power outages.

Syntero – Julie Erwin-Rinaldi – Julie thanked the Board for approving the Olentangy Schools item and they are moving forward with hopefully opening an office in Mt. Gilead next to Maryhaven either later in the Summer or early Fall.

Trevor Thomas – Stated he would be joining the Board next month and looks forward to serving.

8. Committees & Director's Reports:

A. Approval of May 19, 2022 Joint Committee Meeting Minutes: *Kathleen Johnson, Board Chair*

Kathleen asked if there were any additions or corrections to the minutes and hearing none, the minutes were adopted by unanimous consent.

B. Approval of April 21, 2022 Finance Committee Meeting Minutes: *Kathleen Johnson, Board Chair*

Kathleen asked if there were any additions or corrections to the minutes and hearing none, the minutes were adopted by unanimous consent.

C. Approval of June 16, 2022 verbal report from the Finance Committee: *Kathleen Johnson, Board Chair*

Kathleen asked Marnie for a verbal report from the June 16, 2022 Finance Committee meeting. Marnie provided an overview of the Finance Reports, Special Services Reports, Proposed Annual Budget and Agreements that were presented. Kelly then read following slate of motions from the meeting:

Motion: The Finance Committee recommends the full Board approve the April 2022 financials, as presented.

Motion: The Finance Committee recommends the full Board approve the May 2022 financials, as presented.

Motion: The Finance Committee recommends the full Board approve the FY2023 DMMHRB Internal Budget, as presented.

Motion: The Finance Committee recommends the full Board renew the FY2023 agreement for the Alpha Group for up to \$20,000 for transportation services in Delaware County, as described in the agreement.

Motion: The Finance Committee recommends the full Board authorize the third renewal of the partnership agreement with the Delaware City Police Department for the Joint Service Coordinator Position in an amount not to exceed \$58,805 for FY2023.

Motion: The Finance Committee recommends the full Board renew the agreement with the Delaware Area Career Center and Maryhaven for the FY2023 provision of 2.0 FTE Behavioral Health clinicians at a total cost of up to \$154,164.20, 50% of which will be reimbursed to the Board by DACC.

Motion: The Finance Committee recommends the full Board renew the partnership agreement with Olentangy Local School District for five school-based behavioral health professionals at a cost based on a 50%/50% cost sharing basis for FY2023.

Motion: The Finance Committee recommends the full Board renew the agreement with Clark, Schaefer, Hackett for the FY2023 fiscal support services in an amount not to exceed \$6,000 as described in the proposal.

Motion: The Finance Committee recommends the full Board renew the FY2023 agreement with the Fairfield County ADAMH Board for database services at a cost not to exceed \$10,000.

Motion 22.06.03: Benjamin Winkler moved to approve the motions recommended by the Finance Committee, Marnie Whaley-Buckel seconded and the motion carried 10-0.

D. Community Impact Director's Report: *Kristan Warren, Community Impact Director*

Kristan stated that her report was in the packet and asked for any questions.

E. Communications Director's Report: *Kyle Lewis, Communications Director*

Kyle stated his report was in the packet and that he wanted to point out that the new website was up and working and asked everyone to take a look at it and provide feedback. Kyle said that the Board members would have a login to a secure area where they would be able to view meeting packets and other information and that he would be providing a training at an upcoming meeting.

F. Associate Director's Report: *Rhianna Mattix, Associate Director*

Rhianna stated her report was in the packet and she had one item to add that the middle section on the Surgeon General's Advisory is both a written document, and about a 20-minute YouTube video.

G. Executive Director's Report: *Deanna Brant, Executive Director*

Deanna stated her report was also in the packet and she had two things to emphasize; one being that HB523 is probably going to end up in the lame duck session in the fall and she expects there will be a lot of work to move that legislation forward in the interim. She said the second item was that OhioMHAS has a separate public 340 stakeholders' group that's meeting and there is a public comment opportunity next Wednesday between 10:00 a.m. and noon if Board members want to give input into any suggested changes to 340 and the RSVP is due by tomorrow at five.

9. New Business:

A. Proposed FY2023 Board Meeting Schedule: *Deanna Brant, Executive Director*

Deanna stated the Board staff is proposing this schedule change, to possibly make some consistency in meeting days of the week that might support board member attendance and participation. She said the primary changes are that Executive Committee and Infrastructure & Facilities Committee meetings would meet on the first Thursday of the month in the quarters in which those meetings occur.

Kathleen asked if there was a motion to adopt the changes to the Schedule

Motion 22.06.04: Sarah JanTaush moved to adopt the FY2023 Board Meeting Schedule as presented, Bob Horrocks seconded and the motion carried 10-0.

B. Position Description – Fiscal Specialist: *Deanna Brant, Executive Director*

Deanna stated in the fall they presented a position and called it a finance specialist to the executive committee. She said they took the feedback from that meeting around that position description, changed the name, incorporate some input from the fall meeting as well as some from our HR Consultant, resolved some of the issues around how to structure this internally, as it will be a third staff person in the Finance Department and they came up with is the draft being presented. Deanna said they're asking for approval to move forward with hiring this position.

Beth stated that they tried to capture the some of the duties of the current Finance Specialist and added duties there are currently deficiencies in, to create this position which she feels will help Board staff be more productive. She said that there are a few minor edits that need to be made by Board Counsel,

Motion 22.06.05: Bob Horrocks moved that the Full Board authorize the Executive Director to advertise for and hire a Fiscal Specialist at a salary within Pay Range Level 2, as indicated in the Staff Salary Scale Guidelines, Marnie Whaley-Buckel seconded and the motion carried 10-0.

C. FY2023 Provider Investment Recommendations/Contract Renewal: *Beth Anderson, Finance Director*

1) Cornerstone of Hope

Beth stated that last year was the first year that we contracted with Cornerstone of Hope, which was an agreement with them for a program development of the Mid-Ohio Traumatic Loss Team. She said we split this with the Marion-Crawford board, they paid for a third of the agreement to start building this program. Beth said that Cornerstone of Hope has hired a Loss Team Coordinator and Office Coordinator and developed some evaluation tools. She stated we are applying for some State Opioid Response 2.0 carry-over money and if we get approved for that, we would be in

discussion with the Marion Crawford board to potentially pay a third of the remainder of the program.

Motion 22.06.06: Lynn Stacy moved the full Board accept the FY2023 provider application from Cornerstone of Hope and approve a 12-month contract for FY2023 in the total amount of \$420,000, Annie Horstman seconded and the motion carried 10-0.

2) [Jacob Edward Walls Foundation](#)

Beth stated that the Jacob Walls Foundation is our recovery housing provider who operates two homes with a total of 10 beds in Delaware County.

Motion 22.06.07: Lynn Stacy moved the full Board accept the FY2023 provider application from the Jacob Edward Walls Foundation and approve a 12-month contract for FY2023 in the total amount of \$266,376, David Black seconded and the motion carried 10-0.

D. FY2023 Master Residential Services Agreements: *Rhianna Mattix, Finance Director*

1) [Access Ohio – Star Center](#)

Rhianna stated that we partner with Access Ohio, specifically for our type one residential facility known as the Star Center, which is located off of Henry Street. This is the facility that we've used for some time and has been managed by Access for some years. Rhianna said the biggest difference between this agreement and our other residential agreements is that we do this one twice a year. She said this is a six-month agreement which is good for the first six months of FY2023, and that it will be brought before the Board again probably in December for the second half of the fiscal year.

Motion 22.06.08: Marnie Whaley-Buckel moved the full Board approves the renewal of the First Half FY2023 Master Agreement with ACCESS Ohio to provide Delaware and Morrow County adults with severe mental illness, access into the STAR Center at a rate of \$250.56 per diem, with the condition that such admissions be pre-approved by the Associate Director or designee, Lynn Stacy seconded and the motion carried 10-0.

2) [Adult Care Facilities Master Agreement](#)

Rhianna said the Adult Care Facilities Agreements are very similar agreements and are for 12 months. The number of facilities are down to five, because we've had our residents either move on to other placements or other better fits. Rhianna said we are looking to continue contracting with ALS Millersburg, Oasis Community Home and Thatcher Establishment, but will not contract with Diamond View or Hilltop. Rhianna stated these are overview master agreements for which we create individual agreements for each of the residents that we have in these locations.

Motion 22.06.09: Benjamin Winkler moved the full Board approves the renewal of the FY2023 Master Agreement with ALS Millersburg, Oasis Community Home and Thatcher Establishment to provide Delaware and Morrow County adults with severe mental illness, access into the Adult Care Facilities as pre-approved by the Associate Director or designee, Zach Miller seconded and the motion carried 10-0.

E. 04.00.02.00 Fundraising/Levy Campaign Policy: *Kyle Lewis, Communications Director*

Kyle stated this is an update of policy that is being put in the contracts and 120 day notices and is a clarification that during levy campaign years, if we have a big campaign that is asking people for money, we want to make sure that providers who might be holding their own fundraisers have messaging consistent with ours. Kyle said the requirement of if they were expected to raise \$25,000 or more, then it would require clearance from us, was removed.

Deanna said this change was made after a lot of midyear review and contract discussion with providers. She stated they felt the prior language really implies that the Board could deny a campaign when the Board is asking them to raise money. Deanna that's not the case, we want notification of the fund raising so we don't compete.

Motion 22.06.10: Benjamin Winkler moved to approve the revised Fundraising Levy Campaign Policy as presented, Bob Horrocks seconded and the motion carried 10-0.

F. Resolution – Support of HB523: *Deanna Brant, Executive Director*

Deanna stated that House Bill 523 was introduced earlier this year by Representative Swearingen from Huron, in response to some local issues there amongst the community stakeholders. She said she had previously mentioned that our Board Association was in the process, along with the Legislative Services Commission, of drafting standalone legislation that would update ORC 340 and in the interim, Representative Swearingen amended this legislation, making House Bill 523 to more closely aligned with what the Board Association legislation would have been, so the statewide Board Association, has voted to adopt a resolution in support of House Bill 523. Deanna said she was going to highlight three (3) items.

Deanna said a Summary of Sub House Bill 523 proposes changes in the 13 different areas, with the major thing for here in Central Ohio being board composition. She stated currently boards are 14 or 18 members and this legislation allows for five options for Board sizes: 9, 12, 14, 15, or 18, which would be accomplished through attrition of board members if there is a reduction, so no one's appointment would be vacated. Deanna said this would allow a change in board size every four years and allows for staggered terms of 2, 3 and 4 years, which may be complicated, but not prohibitive from moving forward.

Deanna stated the most important piece is around board contracting. House Bill 523 removes ORC Section 340.03(6)(D) in its entirety, which applies to the language around the bidirectional 120 Day Notice of substantial changes or potential termination of a contract between a provider and a board. She thinks the intent is that language around contracting for termination for cause due process, would live in the contract instead of in the ORC and we as a staff and as a board association are in support of that.

Deanna said the next important item in the contracting is around data. She stated that when Medicaid was elevated to the state level, boards lost access to behavioral health Medicaid claims data and in order to fulfill the statutory planning function in 340, we need data and we're asking for that exchange to be bidirectional. The State has some holes in their data gathering around what they do or don't get from boards, so this would establish some language that would allow that data exchange.

Deanna stated the last item for contracting is around board input on provider certification investigations which would require boards to provide input and recommendation to OhioMHAS regarding the initial or renewal applications for certification and when a provider is being investigated if they have information that could be beneficial to those determinations by OhioMHAS. Deanna said OhioMHAS has announced, that they will now be via e-mail, providing notification of certain renewal approvals. So, this would put that in statute.

Kathleen said she had a question about the information under appointments where it states that "appointing authorities must ensure at all times that half the Board is comprised of persons receiving mental health, addiction services or our parents or other relatives. How would that affect our Board?"

Deanna stated that the board roster is supposed to have appointments that represent six categories; an SUD and Mental Health clinician, a family member of a person who has been a recipient of mental health and/or SUD services or a recipient of mental health and/or SUD services, which has been very difficult to accomplish and that's why we ask those questions as part of the application process. Deanna said with the new legislature they felt it was important is to have people in the community with lived experience be represented and be represented heavily instead of those narrow categories that exist now.

Motion 22.06.11: Marnie Whaley-Buckel moved to adopt the resolution in support of HB523 as presented, Bob Horrocks seconded and the motion carried 8-0, with Jeremiah Wagner and Benjamin Winkler abstaining.

G. Election of FY2023 Board Officers: *Kathleen Johnson, Board Chair*

Kathleen stated the slate of officers the Nominating Committee presented at the May Board meeting was Benjamin Winkler as Board Chair, Marnie Whaley-Buckel as Vice Chair and Lynn Stacy as Secretary, with no other nominations from the floor, she asked for a motion to accept the nominations.

Motion 22.05.12: Annie Horstman moved to accept the slate of officer nominations, Sarah JanTausch seconded and the motion carried 10-0.

10. Executive Session:

Pursuant to O.R.C. 121.22 (G)(1) to hold an Executive Session to consider the employment or dismissal of a public employee, and the employment or compensation of a public employee.

Motion 22.02.13: The Board moved into Executive Session per the roll call vote below.

Roll Call Vote:

David Black - Yes	Kathleen Johnson – Yes	Jeremiah Wagner – Yes
Robert Horrocks – Yes	Zach Miller – Yes	Marnie Whaley-Buckel– Yes
Annie Horstman - Yes	Lynn Stacy – Yes	Benjamin Winkler - Yes
Sarah JanTausch - Yes		

Motion 22.06.14: Benjamin Winkler moved to delegate to the Executive Director for the remainder of 2022 the ability to suspend or terminate any non-classified employee, Bob Horrocks seconded and the motion carried 10-0.

11. Adjournment: *Kathleen Johnson, Board Chair*

Kathleen asked for a motion to adjourn the Board Meeting.

Motion 22.03.15: Lynnette Cook moved to adjourn the June 16, 2022 Board Meeting, Marnie Whaley-Buckel seconded. Motion carried 10-0.

The Board meeting was adjourned at approximately 7:50 p.m.

Respectfully submitted:

Kelly Wood, Administrative Assistant

Accepted:

Benjamin Winkler, Board Chair

Lynn Stacy, Board Secretary