



Delaware-Morrow
Mental Health & Recovery Services Board
Health. Healing. Hope.

Board Meeting Minutes | August 17, 2023

Delaware Fairgrounds Agricultural Building | 236 Pennsylvania Avenue, Delaware, OH 43015

1. Call to Order: *Marnie Whaley-Buckel, Board Chair*

The meeting was called to order at approximately 7:06 p.m.

2. Roll Call: *Ian Ferguson, Administrative Assistant*

Roll was called, which determined a quorum was met.

Board Members Attending: David Black, Lynnette Cook, Robert Horrocks, Crystal Mazza, Zachary (Zach) Miller, Mallory Sribanditmongkol, Samuel Stahl, Trevor Thomas, Jeremiah Wagner, and Marnie Whaley-Buckel,

Board Members Excused: Kimberly Hallinan, Ruchelle Pride, Benjamin Winkler

Board Members Unexcused: None

Board Guests: Katie Freeland, Erin Pence, Steve Brown

Staff Present: Kim Bood, Deanna Brant, Susan Hannahs, Robert Hatcher, Ian Ferguson, Lisa Dooley, Bailey Gano, Rhianna Mattix, Karen Mohr, Kristan Warren

3. Agenda: *Marnie Whaley-Buckel, Board Chair*

Marnie Whaley-Buckel asked if there were any additions or corrections to the agenda. Hearing none, the agenda was approved through unanimous consent.

Motion: 2023/08/01: The Board agrees to approve the Board Meeting Agenda as presented.

4. Meadow Center Renovation and Expansion: *Deanna Brant, Executive Director, Katie Freeland MSA design, Erin Pence, Blue Line Construction.*

Deanna Brant explained the first part of the Meadow Center project, as detailed in the Project Budget and Bid Summary in the packet. The 15-month Cash Projections and Project Bid were included as well. She mentioned that the IFC Committee had met earlier in the week, and the chair of the IFC – Zach Miller, gave a short statement on the previous discussion, including that the discussion was primarily around project scope and specific numbers when it came to the financial aspects of the project. Erin Pence of Blue Line Construction, acting as the Owner's Representative for the project, noted that the project had previously gone out to bid, and had received two primary bids, one from Barton Malow, and the other from Elford; both of whom had been interviewed at the Board office previously.

Deanna Brant noted that the IFC Committee had previously made a recommendation to accept the Barton Malow bid and reject any others, which the Board could vote on after any questions were answered. Erin Pence added that some alternates and additions were being considered under the Barton Malow bid, such as aluminum siding, and controlled access doors. Robert Horrocks asked if this meant that the Board was considering these changes from a purely financial standpoint, and not adding any alternates at present. Deanna responded that the alternates had been added as a contingency because they may have been included in one of the other bidder's initial cost estimates. This way, the Board has the ability to accept the base bid and then handle any alternates through the contingency.

Next, Deanna introduced the Board's financial information, with a focus on the next 15 months which covers the construction period for the Meadow Center. Kim Bood, the Finance Director went through the numbers on the Projection spreadsheet, explaining how they would influence the board's cashflow, particularly at the end of FY2024. Some of the predictive information was based on the Board's financials from FY2023, which included some one-time operations funding, which inflated expenditures somewhat more than they would have been in a typical fiscal year. Furthermore, Deanna noted that the Board applied for the full amount ARPA Round 2 funding, which would be around \$1 million, and were awaiting the results.

Zach Miller asked if the Board was going to apply for additional funding prior to FY2025, and Deanna stated we plan to apply for One Ohio funding if possible, but currently lack guidance, and thus cannot say for sure. Robert Horrocks asked if levy funds would be disbursed in March 2024, and Deanna stated that in previous years levy funds were consistently provided in March and October, but they have been trending earlier recently. As such, Deanna estimates after the next disbursement, the Board will have a cash balance of \$12.7 million, which will have to last until March 2024. The altered number is a direct result of the Board being in the first year of increased disbursements as passed by the previous \$1.5 million levy. As such, and based on weekly cash projections, the Board may have a cash balance as low as just over \$3 million by December 2023, which Deanna noted was a difficult position, but not an impossible one, as there are other funding opportunities, and avenues for increased revenue; particularly with increased provider drawdown of often 80% or more. Ultimately, since the price if the Meadow Center Project will never decrease, Deanna stated that it's in the Board's best interest to move forward with the project as prices stand now.

Motion: 2023/08/02: The Full Board accepts the base bid for the Meadow Center Property renovation and construction from Barton Malow Builders with no alternates, as presented, and further authorizes the Executive Director to execute all Bid and Contract Documents necessary to effectuate the Project.

Lynnette Cook moved and the motion was seconded by David Black. The motion was approved unanimously in a 10-0 vote.

5. Community Agreements: Celebrate Recovery – Edison Enterprise Baptist Church – SOR 2.0 NCE: Deanna Brant, Executive Director

Deanna Brant explained that this contract would be a renewal of an existing contract with the Edison Enterprise Baptist Church (EEBC). Rhianna Mattix explained what the program consisted of, specifically concerning recovery programming and prevention, which itself is funded by the Board through money given from the State Opioid Response (SOR) 2.0 No Cost Extension (NCE) Fund, of which EEBC is requesting \$18,550 for their FFY2023 MOU. This funding would not only allow the programs to continue but also to improve upon and expand them.

Motion: 2023/08/03: The Full Board agrees to approve the FFY2024 State Opioid Response 2.0 NCE Grant funding to Edison Enterprise Baptist Church in the amount of up to \$18,550 for the purposes described.

Jeremiah Wagner moved and the motion was seconded by Samuel Stahl. The motion was approved unanimously in a 10-0 vote.

6. Community Agreements: Delaware and Morrow County Sheriff's Offices MAT and Psychotropic Drug Reimbursement: Deanna Brant, Executive Director

Deanna Brant noted that this originally on the June agenda, but now includes the updated agreements. The funding for this program comes from pass-through money from OhioMHAS and is used to reimburse county jails for their psychotropic drug costs, which includes Medication Assisted Treatment (MAT) as an allowable expense for the first time. Deanna advocated to continue funding the program because it allows jails to provide MAT to some of the people there that need it most; particularly given the high cost of the medications used. Deanna noted there would likely be another MAT agenda item in a future board meeting, which would help partially offset that increased medication cost. Thus, she recommended the board approve the two agreements, one for Delaware County and the other for Morrow County.

Motion: 2023/08/04: The Full Board agrees to approve the renewal of the agreement with the Delaware County Sheriff's Office to allow for the disbursement of funding pursuant to the statutory requirements of the Psychotropic Drug Reimbursement Program and MAT Reimbursement in FY2024.

Robert Horrocks moved and the motion was seconded by Crystal Mazza. The motion was approved unanimously in a 10-0 vote.

Motion: 2023/08/05: The Full Board agrees to approve the renewal of the agreement with the Morrow County Sheriff's Office to allow for the disbursement of funding pursuant to the statutory requirements of the Psychotropic Drug Reimbursement Program and MAT Reimbursement in FY2024.

David Black moved and the motion was seconded by Lynnette Cook. The motion was approved unanimously in a 10-0 vote.

7. Community Agreements: FY2024 Delaware County Sherriff's Office Jail Clinician - Maryhaven: Deanna Brant, Executive Director

Deanna Brant explained this renewal of an agreement that had been in place since 2014, which involves a professional from Maryhaven being placed in the jails to provide mental health services. She explained the agreement works on an 80/20 reimbursement, meaning that the sheriff's office will reimburse the Board for 20% of costs incurred.

Motion: 2023/08/06: The Full Board agrees to approve the renewal agreement for FY2024 with the Delaware County Sheriff's Office for the Maryhaven jail-based behavioral health clinician, as described.

Samuel Stahl moved and the motion was seconded by Trevor Thomas. The motion was approved unanimously in a 10-0 vote.

8. Recovery Housing Notice Update: *Deanna Brant, Executive Director*

Deanna Brant shared that Maryhaven had assumed operation of the Men's Recovery House, which was formerly managed by Jacob's Way, and has done so since July 1st, with Maryhaven pursuing ORH certification. The Women's Recovery House is still owned by the First Presbyterian Church, and thus continues to accept admissions and be operated by the JEWf. She also shared an update via email received by Matt Walls earlier in the day. He stated he is still working on completing the audit, and stated that it is a slow process due to a tight budget. Deanna then explained she spoke to Board Counsel David Moser. The contract breach remains uncured, and the Board has not received program outcomes for the second half of FY2023 from JEWf. No current contract exists with the Board. Deanna noted that she did not have an action item for the Board at present, but did plan to work with counsel to produce a recoupment determination recommendation in the future, specifically with an agenda items for the upcoming Executive Committee Meeting. Deanna finished by saying the Board will draft recoupment language with counsel for Board review despite incomplete financial data given by Matt Walls thus far for due diligence.

9. Motion to Adjourn:

Marnie Whaley-Buckel asked if there was any further business for the board to discuss, and hearing none, adjourned the board meeting by unanimous consent.

Motion: 2023/08/07: The Board moves to adjourn the August 17, 2023 Board Meeting.

Lynnette Cook moved and the motion was seconded by Crystal Mazza. The motion was then approved by unanimous consent.

The Board meeting was adjourned at approximately 7:53 PM.

Respectfully submitted:

Ian Ferguson, Administrative Assistant

Accepted:


Marnie Whaley-Buckel, Board Chair