



Delaware-Morrow Mental Health & Recovery Services Board

Supporting Wellness. Building Hope. Transforming Lives.

Board Meeting Minutes | February 17, 2022

Delaware Area Career Center | 4565 Columbus Pike, Delaware, Ohio

1. **Roll Call:** *Kelly Wood, Board Administrative Assistant*

Roll was called, which determined a quorum was met.

2. **Call to Order:** *Kathleen Johnson, Board Chair*

The meeting was called to order at approximately 6:30 p.m.

Board Members Attending: Lynnette Cook, Robert Horrocks, Annie Horstman, Kathleen Johnson, Tiesha Johnson, Zachary (Zach) Miller, Christopher (Chris) Shamro (6:44 p.m.), Lynn Stacy, Marnie Whaley-Buckel, Benjamin Winkler

Board Members as Virtual Guests: Sarah JanTausch, Carolyn Slone

Staff Present: Beth Anderson (Virtual), Deanna Brant, Kyle Lewis (Virtual), Rhianna Mattix, Karen Mohr (Virtual), Kristan Warren, Kelly Wood

Board Counsel: David Moser (6:38 p.m.)

Provider Representatives Attending: Angi Lee, Melissa Meyer, Beth Miller, Amber Scott, Matt Walls, Wendy Williams, Jim Wilson

Guests: Denise Ellis, Rachel Mohr, Becky Sargent

3. **Approval of Agenda:** *Kathleen Johnson, Board Chair*

Kathleen asked if there were any updates to the agenda. Deanna stated that with the threat of inclement weather arriving at any time, she would like to move item #8 Executive Session & Item #9 Settlement Agreement – RPR up in the agenda order to #6 and #7 respectively. She also requested that item #13 Recovery & Prevention Resources, under #7b 120 Day Notice Reviews be removed from the agenda.

Motion 22.02.01: Benjamin Winkler moved to accept the Revised Board meeting agenda, Marnie Whaley-Buckel seconded and the motion carried 9-0.

4. **Approval of January 20, 2022 Board Meeting Minutes:** *Lynn Stacy, Board Secretary*

Lynn asked if there were any additions or corrections to the minutes and hearing none,

the minutes were adopted by unanimous consent.

5. **Public Comments:**

Becky Sargent – Ms. Sargent stated she is a prevention coordinator with Recovery & Prevention Resources and she was there to hopefully get some answers about what is happening.

Denise Ellis – Ms. Ellis stated she is a prevention educator at Recovery & Prevention Resources and is hoping to get answers about what will be happening as well.

Rachel Mohr – Deanna stated Rachel is a staff member's relative and is a student. She as part of her coursework needs to attend a public meeting and therefore was observing only.

Safe Harbor – Angi Lee – Angi said she had no comments.

Jacob Edward Walls Foundation – Matt Walls – Matt said he had no comments.

Del-Mor Dwellings – Jim Wilson – Jim stated he had no comments.

Southeast – Wendy Williams – Wendy stated, “there has been a lot of discussion about staff hiring challenges” and she said, “they have been successful in hiring several therapists to serve both Delaware and Morrow counties as well as individuals with substance use specialization.”

Maryhaven – Melissa Meyer – Melissa stated she had no comments.

Recovery & Prevention Resources – Tony Williams – Tony stated that “the practice of not making your meeting packets available unless a person is physically present at the meeting of kind of hinders your accessibility. If that was a deliberate decision then just disregard what I am saying, if not I would just ask you consider that we talk about best practices treatment, best practices for prevention and best practices for service delivery and I would consider this an administrative best practice if the Board truly wants to be accessible to both your constituency, as you are a public body. You may want to go back to your former manner of doing things.”

Deanna stated that providers are sent a copy of the agenda prior to the meeting and if they wanted to receive the entire packet, they can simply acquire it by submitting a public records request via email and she hoped that was what he had experienced.

Board member Benjamin Winkler asked if the agenda was posted on the Board's website and Deanna stated it is after the meeting. Benjamin asked what we could do to make access of the agenda available to the public.

Deanna said that we have been making the agendas and meeting minutes available via the website for the last two years and asked Benjamin to clarify if he meant to provide the agenda prior to the meeting on the website and he stated yes. Deanna asked Board Chair Kathleen Johnson if she wanted to make that an item to discussion now or at a future meeting such as the Executive Committee meeting.

Motion 22.02.02: Benjamin Winkler moved to place the item of the public's access to Board meeting agendas be placed on the next Executive Committee meeting agenda, Marnie Whaley-Buckel seconded and the motion carried 9-0.

Kathleen asked Tony if he had anything else and he replied *"No, thank you very much."*

PASS – Beth Miller – Beth stated she no comments.

Turning Point – Amber Scott – Amber stated that "February is Teen Dating Violence Awareness Month and they have successfully launched an awareness campaign" that is being posted through social media and several other outlets and she wanted to thank the Board for funding their Teen Advocate so Turning Point can perform this critical work.

6. Executive Session:

The purpose for the Board moving into Executive Session was read as follows:

Pursuant to O.R.C. 121.22(G)(2), for the purpose of considering the purchase of property for public purposes and pursuant to O.R.C. 121.22(G)(3), for the purpose of conferencing with an attorney for the Board concerning disputes involving the Board that are the subject of pending court action.

The motion was read as follows:

To enter into an Executive Session by roll call vote of a quorum of the full Board for the purposes described.

Benjamin Winkler asked as a point of order due to the amount of public interest in this meeting, if the Chair would explain to the public that if they move into Executive Session, it would be a private meeting.

Kathleen stated that according to Sunshine laws in the state of Ohio meetings are public, except for certain specific discussions, as in this case of the purchase of property for public purposes and for discussion with our legal counsel concerning any court action. She then asked for the motion to be made and a roll call vote.

Motion 22.02.03: Marnie Whaley-Buckel moved to move into Executive Session, Benjamin Winkler seconded and the motion passed per the roll call vote below.

Roll Call Vote:

Lynnette Cook – Yes

Robert Horrocks – Yes

Annie Horstman - Yes

Kathleen Johnson – Yes

Tiesha Johnson – Yes

Zach Miller – Yes

Chris Shamro – Yes

Lynn Stacy – Yes

Jeremiah Wagner – Yes

Marnie Whaley-Buckel – Yes

Benjamin Winkler - Yes

Deanna Brant informed those who were logged in virtually that they would be notified via email, when the Board came out of Executive Session and resumed regular session.

The Board reconvened the meeting.

7. RPR Settlement Agreement and RPR Real Estate Purchase Contract

Deanna stated the settlement agreement information included the Mediation Term Sheet, Real Estate Purchase Contract and Stipulated Dismissal for the Board's consideration.

Kathleen stated that the inspection report commissioned by the Board had not yet been completed. Kathleen said since they did not have the information as to whether it could be environmentally hazardous, the Board could not proceed with making a decision about this without having a completely inspected building. She asked if anyone else had any questions or concerns regarding the purchase of the building.

Benjamin Winkler asked if we had any actual information that it was environmentally hazardous and Kathleen indicated no, there just wasn't any information yet.

Marnie Whaley-Buckel asked if there were mechanisms in place for a title search. Kathleen said according to the Settlement Agreement and the Real Estate Contract, many of the normal terms for a commercial contract regarding these issues are absent and she doesn't feel comfortable with that either.

Bob Horrocks stated that no matter how much the Board would like to acquire this building, he feels it would be irresponsible of the Board to move forward at this time given the lack of assurance of a clear title.

Kathleen stated she thought it would be in the Board's best interest to table this item until they had received the inspection report and title search, which it was indicated would hopefully be received within the next week or week and a half.

Marnie asked for clarification if the Board did indeed want to purchase the building, as she wasn't comfortable moving forward without a completed inspection report and clear title.

Lynnette Cook asked if by tabling the item the Board was hoping to obtain the necessary items and then convene an emergency Board meeting to vote on it at that time.

Deanna stated there was an Executive Committee meeting on February 28th, that with sufficient public notice could be updated to be a Special Board Meeting to consider this agenda item if we have the issues in the agreement and real estate purchase contract resolved by then.

Kathleen asked if anyone had any other comments or questions or questions for Tony Williams.

Kathleen stated to Tony we didn't have an inspection report, as he was aware, so we don't feel comfortable continuing.

Tony asked "Do you know if your inspector finished?" He was in Tuesday and when he left, he told me he was done inside and said that he needed just to check some things outside. He thought he would finish that evening. But said, if he didn't, he told me he may

come back Wednesday, but I don't think he came back Wednesday. So, I assume he's done. Do you know if he's even done?

Kathleen stated the inspector is waiting for some materials from Tony to complete the Phase One Environmental and asked if he had the list of materials.

Tony stated "I have a five-page information sheet that I'm to fill out and submit to a third party, to an engineering firm."

Kathleen informed Tony that his paperwork is part of our inspection and that the inspection could not be completed until the inspector had that.

Tony said "He doesn't do the Phase One, that's done by an engineering firm. He subcontracts that, or refers to this firm, he said, he's always done that."

Kathleen informed Tony the Inspector doesn't have the information and asked if he had submitted the information to the inspector.

Tony stated "No, it's not quite done, and I'm going to finish it before I, before I retire tonight, because I just e-mail it to him, so I can scan the document and e-mail it to him later this evening."

Kathleen said she would let the inspector know the paperwork was coming.

Bob Horrocks stated to Tony "I think all of us want to get this done within a timeframe that was originally proposed, but given some of the activities that need to take place, if this stretched out a few days longer would that be an issue for you?"

Tony replied "Well, what was in the proposed settlement agreement that we presented, it had already moved the closing from February twenty-eighth to March the fourth and move it from Monday to Friday. With all due respect, the issues that you're encountering now are things that you could have initiated immediately after we entered a signed contract on December 13. I don't want to, and I'm sure that you don't want to debate that tonight, either. But with all due respect, I think you need to recognize that the delay in having a property inspection done is not my responsibility. But it seems like it's becoming my problem. And again, I hope we're all on the same page, wanting to wrap this up as quickly as possible, because it does present some issues. To get to March the fourth I can live with, if we have to be beyond that it's going to create a problem."

Kathleen stated "There's a procedure involved in purchasing a commercial property, we are proceeding along as best we can and both sides need to co-operate as far as access and information. And you've admitted that that has not occurred yet as far as information to complete the inspection, so we would like to continue and hopefully will be getting that inspection within the next week or so."

Tony said "Hope that works. You asked me if I wanted to comment, and all I'm saying is that things that started this week could very well have started 60 days ago, and they did. Again, I don't want to get into a debate. I think we're all working towards the same end. I sincerely hope so. I know there's been a lot of effort put into this. But the timing now, I'm doing everything that I need to do. I'm also waiting to receive a list of, of furniture and equipment that the board does not want to have included. And I think we ask that, that

be provided by noon tomorrow, and I hope that the board would be able to honor that. For instance, I have several CRT monitors. You don't want those?"

Kathleen informed him that the Board does have a list, so she didn't believe that would be a problem to get the list to them.

Tony replied "Ok, well, I'll look forward to starting on that process as soon as I receive your list. Thank you very much for the opportunity to comment."

Motion 22.01.04: Benjamin Winkler moved to table this action item until a meeting date not yet certain, Bob Horrocks seconded and the motion carried 10-0.

8. Committees & Director's Reports:

A. Approval of December 16, 2021 Finance Committee Meeting Minutes: *Marnie Whaley-Buckel, Finance Committee Chair*

Marnie stated the minutes of the December 16, 2021 Finance Committee were in the packet and asked if there were any additions or corrections to the minutes and hearing none, the minutes were adopted by unanimous consent.

B. Approval of February 17, 2022 verbal report from the Planning Committee: *Lynnette Cook, Committee Chair*

Marnie reviewed the highlights of the meeting and then read the motions individually for the Board to approve:

Motion 22.01.05: Annie Horstman moved to approve the December 2021 financials as presented, Bob Horrocks seconded and the motion carried 10-0.

Motion 22.01.06: Kathleen Johnson moved to approve the January 2022 financials as presented, Lynn Stacy seconded and the motion carried 10-0.

Motion 22.01.07: Annie Horstman moved to renew the State Opioid Response 2.0 grant funding to Edison Enterprise Baptist Church for FY2022-2023 in the amount of up to **\$11,000** for the purposes described, Jeremiah Wagner seconded and the motion carried 10-0.

Motion 22.01.08: Lynn Stacy moved to renew the State Opioid Response 2.0 grant funding to the Morrow County Sheriff's Office for FY2022-2023 in the amount of **\$37,830.78** for the purposes described, Jeremiah Wagner seconded and the motion carried 10-0.

Motion 22.01.09: Chris Shamro moved to renew the agreement with West Central Correctional Facility for FY2023 to continue the medication program for Delaware and Morrow County inmates with addiction and/or mental illness and authorize up to **\$20,000** for these medications and lab test/blood work, Tiesha Johnson seconded and the motion carried 10-0.

Motion 22.01.10: Chris Shamro moved to approve the FY2022 allocation of up to **\$89,500** in pass through funding to Syntero to provide the local program services

of the School Behavioral Health and Wellness Project, Annie Horstman seconded and the motion carried 9-1.

Motion 22.01.11: Lynnette Cook moved to approve a FY2022 Provider Agreement Second Amendment that increases the annual allocation to Prevention Awareness and Support Services to **\$514,117** to provide the prevention transition plan services through June 30, 2022, Chris Shamro seconded and the motion carried 10-0.

C. Community Impact Report: *Kristan Warren, Community Impact Director*

Kristan stated her report was in the packet and she had one update, that the Care Management Entity (CME) for our four-county area had been chosen and it is I am Boundless. She asked if there were any questions about this or her report.

D. Communications Report: *Kyle Lewis, Communications Director*

Kyle stated his report for January and February was in the packet and asked if there were any questions.

E. Associate Director's Report: *Rhianna Mattix, Associate Director*

Rhianna stated her report was also in the packet and that she had an item to share. The OSU extension office in collaboration with The Ohio State School of Social Work is offering a Farm Stress Certification Program, which highlights the unique stressors of farm living and agricultural families. CEU's are offered for licensed attendees and she found the session she attended so far very interesting and informative.

F. Executive Director's Report: *Deanna Brant, Executive Director*

Deanna stated she had proved printed copies of her report and it would be uploaded on Friday. She said since she had completed her report, the Governor had signed House Bill 51, which will allow us to temporarily hold meetings virtually. Deanna said in reference to Rhianna's Farm Stress training, we have a planned program with the Delaware County Farm Bureau around the alcohol abuse block grant dollars.

Deanna also informed the Board that the current Chromebooks are four years old and we are looking to possibly replace them with tablets. She stated we have received a quote and they are priced reasonably.

Benjamin inquired as to why we need to replace them and Deanna stated that we are experiencing challenges with getting them to hold a charge and that if we had to have one for each Board member now, we wouldn't be able to do that. Deanna also said we have purchased a cyber security platform.

9. New Business:

A. [CORSA Insurance Review](#)

Deanna stated that our Culture of Quality standards recommend that Boards review their liability insurance policy and what their coverage levels are and that is why a copy was provided in the packet for the Board to review. Deanna said we've kept the coverage at what is recommended and asked if anyone has questions.

Bob Horrocks said he was happy to see this and asked if we put this out for bid every so often? Deanna stated that we've had CORSA since she has been here and it's a legacy policy and we have renewed, which is one of the reasons we are talking about it.

Kathleen asked if we know what options are out there and Deanna said our Board counsel may know. David stated that he did not know and Lynnette asked if the Board Association offered any references and Deanna said not that she was aware of. Kathleen stated it might be nice to have several options in order to make a better decision. Benjamin asked if Board staff could contact some insurance brokers and find out what options we may have.

Kelly Wood stated she would contact the current insurance agent and inquire as to what other options may be available.

Board counsel stated that the Board Chair should take action to table the CORSA issue.

Motion 22.02.12: Benjamin Winkler moved to table this item to allow Board Staff to investigate other options for the Board's insurance, Lynnette Cook seconded and the motion carried 10-0.

B. [120 Day Notice Review](#)

Deanna stated that the Ohio Revised Code requires Boards to give at least 120 Days' notice to existing contracted providers, of the Board's intent to substantially change their contract for the subsequent fiscal year or for non-renewal.

Deanna said that a copy of each notice was provided, She asked that the Board review each notice, ask any questions and then the full Board consider and ideally approve each notice that is listed on the agenda.

Marnie asked if each one had to be a separate motion and Deanna said yes, and one reason why is that each notice may vary.

Kathleen asked if anyone had any question on a specific notice or in general and hearing none, read each motion with the following action:

Motion 22.01.13: Benjamin Winkler moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Big Brothers/Big Sisters*, Annie Horstman seconded and the motion carried 10-0.

- Motion 22.01.14:** Marnie Whaley-Buckel moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Cornerstone of Hope*, Tiesha Johnson seconded and the motion carried 10-0.
- Motion 22.01.15:** Lynnette Cook moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Del-Mor Dwellings*, Annie Horstman seconded and the motion carried 10-0.
- Motion 22.01.16:** Benjamin Winkler moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for HelpLine*, Marnie Whaley-Buckel seconded and the motion carried 10-0.
- Motion 22.01.16:** Chris Shamro moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Jacob Edward Walls Foundation*, Lynnette Cook seconded and the motion carried 10-0.
- Motion 22.01.18:** Bob Horrocks moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Maryhaven*, Lynn Stacy seconded and the motion carried 10-0.
- Motion 22.01.19:** Chris Shamro moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for NAMI Delaware and Morrow Counties*, Annie Horstman seconded and the motion carried 10-0.
- Motion 22.01.20:** Benjamin Winkler moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Prevention Awareness Support Services*, Marnie Whaley-Buckel seconded and the motion carried 10-0.
- Motion 22.01.21:** Chris Shamro moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Safe Harbor Peer Support*, Tiesha Johnson seconded and the motion carried 10-0.
- Motion 22.01.22:** Lynnette Cook moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Southeast Healthcare*, Chris Shamro seconded and the motion carried 10-0.
- Motion 22.01.23:** Annie Horstman moved to approve the *120-Day Notice Regarding Board's Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Syntero*, Marnie Whaley-Buckel seconded and the motion carried 10-0.

Motion 22.01.24: Chris Shamro moved to approve the *120-Day Notice Regarding Board’s Proposed Substantial Changes in Contract Terms to FY2023 Provider Agreement for Turning Point*, Lynn Stacy seconded and the motion carried 10-0.

Deanna stated that the Notice for PACE mentoring is a non-renewal, but services will continue to be provided and will be integrated into a continuum of services for the re-entry population.

Motion 22.01.25: Bob Horrocks moved to approve the *120-Day Notice Regarding Board’s Proposed non-renewal of Provider Agreement for FY2023 for PACE Mentoring*, Annie Horstman seconded and the motion carried 10-0.

C. Board Meeting Format – Virtual and/or In-Person

Deanna said with the Governor passing the legislation temporarily allowing virtual meetings, did the Board want to move to a hybrid model where people can attend in person if they choose or all virtual meetings going forward. She said we are open to whatever the Boards wants to do or can decide on a case-by-case basis.

Members discussed different ideas and it was decided to use a hybrid model for the time being.

10. **Adjournment:** *Kathleen Johnson, Board Chair*

Kathleen asked for a motion to adjourn the Board Meeting.

Motion 22.01.26: Annie Horstman moved to adjourn the February 17, 2022 Board Meeting, Benjamin Winkler seconded. Motion carried 10-0.

The Board meeting was adjourned at approximately 8:43 p.m.

Respectfully submitted:

Kelly Wood, Administrative Assistant

Accepted:


Kathleen Johnson, Board Chair



Lynn Stacy, Board Secretary