



Delaware-Morrow Mental Health & Recovery Services Board

Supporting Wellness. Building Hope. Transforming Lives.

Board Meeting Minutes | December 16, 2021

Delaware Area Career Center | 4565 Columbus Pike, Delaware, Ohio

1. **Roll Call:** *Kelly Wood, Board Administrative Assistant*

Roll was called, which determined a quorum was met.

2. **Call to Order:** *Kathleen Johnson, Board Chair*

The meeting was called to order at approximately 6:21 p.m.

Board Members Attending: Lynnette Cook, Robert Horrocks, Kathleen Johnson, Tiesha Johnson, Zachary (Zach) Miller, Carolyn Slone, Lynn Stacy, Marnie Whaley-Buckel, Benjamin Winkler

Board Members Excused: Annie Horstman, Sarah JanTausch, Christopher (Chris) Shamro,

Staff Present: Beth Anderson, Deanna Brant, Kyle Lewis, Rhianna Mattix, Karen Mohr, Kristan Warren, Kelly Wood

Provider Representatives Attending: Angela Lee, Bethan Miller, Wendy Williams

3. **Approval of Agenda:** *Kathleen Johnson, Board Chair*

Motion 21.12.01: Annie Horstman moved to accept the Board meeting agenda, Lynn Stacy seconded and the motion carried 8-0.

4. **Approval of September 16, 2021 Board Meeting Minutes:** *Lynn Stacy, Board Secretary*

Lynn asked if there were any additions or corrections to the minutes and hearing none, the minutes were adopted by unanimous consent.

5. **Helping Hands Award – Jackie Berry, Safe Harbor:** *Deanna Brant, Executive Director*

Rhianna stated that at the annual meeting we were unable to present one of the Helping Hands Awards due to the recipient being unable to attend. Rhianna reviewed the nomination but said that unfortunately Jackie was unable to attend this evening, so Angi Lee from Safe Harbor was accepting on her behalf.

Public Comments:

Safe Harbor – Angi Lee – Angi stated that their CARF and OhioMHAS accreditations are in-process and hope to hear on those early next year. She stated they are also starting a peer support group at Stockhands Horses for Healing and the Morrow County Jail.

6. Committees & Director's Reports:

A. **Approval of September 16, 2021 Finance Committee Meeting Minutes:** *Marnie Whaley-Buckel, Finance Committee Chair*

Marnie stated the minutes of the September 16, 2021 Finance Committee were in the packet and asked if there were any additions or corrections to the minutes and hearing none, the minutes were adopted by unanimous consent.

B. **Approval of December 16, 2021 verbal report from the Finance Committee:** *Marnie Whaley-Buckel, Committee Chair*

Marnie reviewed the highlights of the meeting, including the September, October and November Financial and Special Services Reports. She then reviewed the following motions individually that were approved by the Committee:

Motion: The Finance Committee recommends that the full Board approve adoption of the projected revenues and expenditures for the Calendar Year 2022 Board Appropriations, as presented by Board staff, to be able to submit the Board Appropriations to the Delaware County Auditor.

Motion 21.12.02: Benjamin Winkler moved to approve the CY2022 Board Appropriations Budget as recommended by the Finance Committee, Tiesha Johnson seconded and the motion carried 9-0.

Motion: The Finance Committee recommends that the full Board approve the one-time allocation of \$10,000 to Delaware County Housing Alliance for the purposes described in the housing consultant proposal.

Motion 21.12.03: Benjamin Winkler moved to approve the one-time allocation of \$10,000 to Delaware County Housing Alliance as recommended by the Finance Committee, Lynnette Cook seconded and the motion carried 9-0.

Motion: The Finance Committee recommends the full Board authorize the expenditure of \$15,000 to renew the Board's agreement for services and software license for SureImpact.

Motion 21.12.04: Lynnette Cook moved to approve the expenditure of \$10,000 to renew the agreement for services and software license for SureImpact as recommended by the Finance Committee, Tiesha Johnson seconded and the motion carried 9-0.

Motion: The Finance Committee recommends the full Board renew the FY2022 Community Partnership Agreement with City of Delaware Police Department for the Service Coordinator position in an amount not to exceed **\$58,805**.

Motion 21.12.05: Bob Horrocks moved to approve the renewal of the FY2022 Community Partnership Agreement with the City of Delaware for the Service Coordinator position as recommended by the Finance Committee, Lynn Stacy seconded and the motion carried 9-0.

Motion: The Finance Committee recommends to the full Board the approval of the September 2021 financials, as presented.

Motion: The Finance Committee recommends to the full Board the approval of the October 2021 financials, as presented.

Motion: The Finance Committee recommends to the full Board the approval of the November 2021 financials, as presented.

Motion 21.12.06: Bob Horrocks moved to approve the Finance Reports as recommended by the Finance Committee, Lynnette Cook seconded and the motion carried 9-0.

C. Approval of October 21, 2021 Planning Committee Meeting Minutes:
Lynnette Cook, Planning Committee Chair

Lynnette stated since she was not at the meeting she could not comment on any additions or corrections, asked if any anyone else had any. Hearing none, the minutes were adopted by unanimous consent.

D. Community Impact Report: *Kristan Warren, Community Impact Director*

Kristan stated her report was in the packet with updates on HB 123 and asked if there were any questions.

E. Communications Report: *Kyle Lewis, Communications Director*

Kyle stated his report was in the packet and the biggest news was that we passed the November levy. He then asked if there were any questions. There were none.

F. Associate Director's Report: *Rhianna Mattix, Associate Director*

Rhianna stated her report was also in the packet with updates on state initiatives and local CIT classes and asked for any questions. There were none.

G. Executive Director's Report: *Deanna Brant, Executive Director*

Deanna stated she would not have her report completed until next week at the earliest. She said she received a list of state-wide initiatives that boards are working on and once it is complete she will provide a copy to the Board.

7. **New Business:**

A. Board Policy Updates

1) Board Reserve Fund Policy

Beth stated this policy had been presented to the Board in September and from that discussion a few adjustments were made to the policy. Beth reviewed the updates and changes. Zach pointed out a few places the wording in the version they had appeared to be incorrect and then asked if this item could be added to the Dashboard so the Board would know the balance each reporting period. Beth indicated she had intended to do so.

Kathleen asked that the final updates be made to the policy and then brought back before the Board for final approval. Deanna indicated the policy would be updated and added to the January Board Meeting Agenda.

2) Social Media Policy

Deanna stated that the policy had been brought before the Board before and one update had been made since the last reading, clarifying Procedure #1, that Staff could not use social media during work hours, unless approved by a supervisor.

Benjamin Winkler stated he has a concern about the Terms of Use, section B, pertaining to defaming a governmental agency, as he's not sure how that is possible.

Deanna stated that this was a first draft, drafted by counsel using standards from a specific source which he disclosed, but she could not recall. She said he would be attending the meeting shortly, so asked if this could be tabled until he arrived and could speak to how he arrived at the specifications.

Motion 21.12.07: Benjamin Winkler moved to table this item until counsel arrived to provide information on his source for this policy. Marnie Whaley-Buckel seconded and the motion carried 9-0.

When Board Counsel David Moser arrived at approximately 6:54 p.m.

Motion 21.12.08: Benjamin Winkler moved to process immediately to reconsideration of the Social Media Policy and call up the Board's Counsel to comment. Marnie Whaley-Buckel seconded and the motion carried 9-0.

Kathleen stated to David that while reviewing the policy, some questions concerning Procedure #2, paragraph B, subparagraph 8, were brought up and she asked Benjamin to restate his comments. After doing so, there was a brief discussion on the topic. David said he had taken the language from CORSA's policy, but had not looked closely at case law involving government agency defamation, but if the Board is uncomfortable with it, the policy can be tabled and he will do some research into it.

Bob Horrocks asked if this was targeted at our expectations toward Board Staff and David replied it was about the Board operated pages in general, which would including anyone from the public who is posting information or commenting on the Board's government page.

Carolyn Slone stated she would be more comfortable with tabling this item and having some additional research done.

Motion 21.12.09: Benjamin Winkler moved to table this item until the next Board meeting. Carolyn Slone seconded and the motion carried 9-0.

B. [FY2022 Master Residential Services Agreement](#)

Deanna stated this the agreement for the second half (1-1-2022 through 6-30-2022) of FY2022 services and is identical to the first half agreement approved by the Board in June.

Motion: The Staff recommends the full Board renew the Second Half FY2022 Master Agreement with ACCESS Ohio to provide Delaware and Morrow County adults with severe mental illness access into the STAR Center at a rate of \$250.56 per diem, with the condition that such admissions be pre-approved by the Associate Director or designee.

Motion 21.12.10: Marnie Whaley-Buckel moved to accept the motion, Lynnette Cook seconded and the motion carried 9-0.

C. [2021 Levy Campaign Memo](#)

Kyle stated that a copy was in the packet and it was an overview he and Deanna put together concerning what they learned from the levy campaign, what things that worked, things that were not as successful and ideas for the next levy. Kyle said if anyone had any ideas or suggestions to please let him know so he can incorporate them into the summary.

8. Executive Session:

The Board moved into Executive Session for the purpose read as follows:

Pursuant to O.R.C. 121.22(G)(3), to hold an executive session for the purpose of conferencing with an attorney for the Board concerning disputes involving the Board that are the subject of pending litigation.

and

Pursuant to O.R.C. 121.22(G)(1), to hold an executive session to consider the appointment, employment, or compensation of a public employee or official.

Motion 21.06.11: Marnie Whaley-Buckel moved to move into Executive Session, Benjamin Winkler seconded and the motion passed per the roll call vote below.

Roll Call Vote:

Lynnette Cook – Yes
Robert Horrocks - Yes
Kathleen Johnson – Yes

Tiesha Johnson – Yes
Zach Miller – Yes
Carolyn Slone – Yes

Lynn Stacy – Yes
Marnie Whaley-Buckel – Yes
Benjamin Winkler – Yes

Kathleen stated the Board had discuss the following item and was potentially placing it on the floor and stated it is tied to the Social Security Administration increase:

Motion: The Board authorizes a 5.9% base salary increase for the following permanent staff positions, except the Executive Director position, effective January 1, 2022: Associate Director, Finance Director, Community Impact Director, Communications Director, Finance Specialist, and Administrative Assistant.

Motion 21.12.12: Carolyn Slone moved to approve the Board Staff salary increase, Benjamin Winkler seconded and the motion carried 9-0.

9. Adjournment: *Kathleen Johnson, Board Chair*

Kathleen asked for a motion to adjourn the Board Meeting.

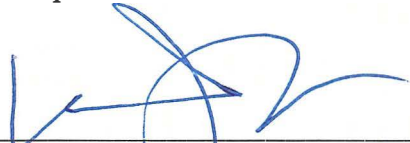
Motion 21.08.13 Marnie Whaley-Buckel moved to adjourn the December 16, 2021 Board Meeting, Benjamin Winkler seconded. Motion carried 9-0.

The Board meeting was adjourned at approximately 8:01 p.m.

Respectfully submitted:

Kelly Wood, Administrative Assistant

Accepted:



Kathleen Johnson, Board Chair



Lynn Stacy, Board Secretary